



**Minutes of the Executive Council Meeting**

**Held on Saturday 24 February and Sunday 25 February 2024**

**Dogs New Zealand Boardroom  
Tottenham House, 7 Kilkerran Place, Porirua 5022**

## 1. INTRODUCTION/MINUTES

### EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President

Jill Brooker (JB)

Catherine McManus (CM)

Fiona Hodgson (FH)

Stephen Meredith (SM)

Martin Hewitt (MH) (via zoom)

Lynley Drummond (LD)

Karen McIntyre (KM)

Chris Richardson (CR) (via zoom)

Geoff Collins (GC)

Steve Tate (STT) (via zoom)

### STAFF

Steven Thompson (ST) – Director Secretary

Victoria Nelson (VN) - Treasurer

Linda Ford - (Minutes Secretary)

### APOLOGIES

Martin Hewitt (MH) (Saturday 24 February 2024)

Steve Tate (STT) (Sunday 25 February 2024)

Apologies Accepted.

Moved: BH – Carried

### VISITORS:

John Green (via zoom) – Section 2/3

James Shephard (Partner Deloitte Audit) – Section 2

Nigel Trainor and Mark Lawrence (via zoom) – Section 3

### WELCOME

Brian Harris welcomed all in attendance to the Executive Council meeting.

### ADOPTION OF AGENDA

The Executive Council adopted the agenda for the meeting of 24 and 25 February 2024 with the following additions:

- Agility and Obedience Titles
- Website Documents
- BCOC Appeal
- NDS Ribbons
- JDH
- WSV A Application

Moved: BH– Carried

## ORBITUARIES

The E.C noted the list of deceased members: Tania Colquhoun, Henderson; Mary Swain, Milton; Norm Claude, Life Member, Upper Hutt; Elizabeth Blake-Watts, Waihi; Helen Pitcher, Levin; Dianne Tyssen, Invercargill Life Member; Kim Wylie, Shannon; Bruce Christieson, Ohaupo; Janet Barkas, Wellington and Aynslie Goldsmith, Levin.

## CONFLICTS OF INTEREST

Executive Council members to send any changes/updates to the Executive Administrator.

## RATIFICATION OF EMAIL VOTES

<b>Executive Council Email Vote:</b>	<b>Ratified by:</b>
Promotion of Danielle Koningsveld to Agility Judges Panel.	9 votes
Scent Work Panel Promotions: Jo Miller: Advanced Exterior Joanna Upton: Advanced Exterior and Advanced Vehicle Chris Richardson: Novice Container; Novice Interior; Novice Exterior and Novice Vehicle Rachel Rait: Advanced Container; Advanced Interior; Advanced Exterior and Advanced Vehicle	10 votes
Karen Parnell for the Scent Work Novice Interior; Exterior and Vehicle Panels.	7 votes
Margaret Wilson to the Strategy Committee - Governance Working Group.	11 votes
NZDJA Championship Group Panel members who have applied for advancement to sit the Theory and then their Practical if successful with the Theory. 1 <sup>ST</sup> Group:18 Members 2 <sup>nd</sup> Group:9 Members 3 <sup>rd</sup> Group: 6 Members 4 <sup>th</sup> Group: 3 Members 5 <sup>th</sup> Group: 2 Members 6 <sup>th</sup> Group:3 Members 7 <sup>th</sup> Group: 3 Members	7 votes, 1 abstain

**Moved: JB Seconded: FH – Carried**

## **CONFIRMATION OF MINUTES**

The Executive Council confirmed the 25 and 26 November 2023 meeting minutes as true and correct record.

## **MATTERS ARISING FROM SEPTEMBER MINUTES**

- Action: Opening of ANZ account, the President's signature has not been requested.
- Action: Address for the NDS 2025 to be updated on the November minutes.
- Action: The Director Secretary is to write to the Breed Club and the Forrester Park Management Committee regarding the change of a permanent show date.
- Action: Dedicated email address for scent work committee to be created.
- Action: Committees/sub-committees to be included on website.
- Action: Central document drive to be available for committees to access.
- Action: Executive Council protocols to be placed on Dogs NZ website.
- Action: Lower North Island Venue Proposals.

**Moved: JB Seconded: SM – Carried**

## **MATTERS ARISING FROM NOVEMBER TASK LIST**

- Website actions to be listed separately on the action list.

## 2. FINANCE

### TREASURERS REPORT: DECEMBER 2023 ACCOUNTS

Report provided by Clive Phillips – Treasurer.

#### Financial Results Operational

##### December – Operating Surplus for month

##### December Actual Operating Revenue greater than Budget by \$23.8k.

Dogs NZ head office \$23.3k, AEC \$3.1k, Agility \$1.5k, JDT/JDS \$6.1k, Dog Training All Regions \$1.3k and CGC \$0.8k all recorded surpluses compared to budget during December.

Dunedin (\$0.9k) Gazette (\$4.9k) and NDTA (\$6.4k) recorded deficits to budget during December.

##### December Actual Operating Expenditure favourable compared to budget by \$38.9k.

Dogs NZ head office \$11.9k, AEC \$24k, Dunedin \$2.6k, NDS \$0.4k NDTA \$14.9k, and CGC \$0.4k were the favourable activities to budget.

Gazette (\$2.2k), Agility (\$1.9k), NZDAC (\$1.2k), JDT/JDS (\$7.1k) and Dog Training all regions combined (\$2.9k) all unfavourable to budget.

##### Actual Year to Date Operating Revenue Favourable compared to budget by \$90.6k.

Operations with Actual Revenues greater than Budget Revenue Year to date are:-

Dogs NZ head office \$63.6k, Dunedin \$0.3k, Agility \$11.2k, NZDAC \$13.9k, JDT/JDS \$23.8k, Dog Training all regions combined \$5.5k, and CGC \$3.7k

AEC (\$5.3k), Gazette (\$9.9k) NDS (\$4.6k), FCI (\$5.2k) and NDTA (\$6.4k) recorded Actual Revenues under Budget Revenue Year to Date.

##### Actual Year to Date Operating Expenditure Favourable compared to budget by \$133.2k

Registration activity is 30% below last year and revenue is 23% below last year. The trend is likely to be the same for the remainder of the year although the revenue decrease during November and December was smaller than earlier months. Registry income is \$93.6k less than same period last year. Kennel name and renewals are down on budget and last year. Membership was slightly below budget ytd at end of December although is ahead of last year's actual. The NDS deficit was greater than budget. Gazette postage costs increased 32% in July - This increase was not budgeted.

Both AEC and Dunedin have incurred R & M which is Capital expenditure therefore in preparation for yearend accounts \$15.1k of AEC R & M expense and \$4.5k of Dunedin R & M expense was transferred to Fixed Assets in December.

After nine months the financial reflect a very solid position with a year-to-date surplus of \$178.5k before depreciation and unrealised Investment gains.

The Dogs NZ organisation will face a cash management challenge till April. Minimal revenue is expected during January to March so the organisation will need to draw on its cash reserves. From April onward cash reserves will be replenished.

## Balance Sheet STRONG - Cash and Property rich

Total cash to end of December \$8.2193m, up \$155.3k since end of last financial year (March 2023) and above the 31 March 2022 balance by \$64.2k.

## Summary of Group Financial Results: – Operating Income minus Operating Expenditure

**Monthly Operating Results: -** Favourable compared to Budget and Last Year's Actual surplus.

<u>September Month: - Income less Expenditure</u>				
Actual \$12,639	<u>Budget</u> (\$50,106)	<u>Last Year</u> (\$53,677)		
<u>Year To Date: - Income less Expenditure before Depreciation</u>			<u>Full Year 2023-2024</u>	
This Year \$178,514	<u>Budget</u> (\$45,269)	<u>Last Year</u> \$170,418	<u>Budget</u> (\$126,125)	<u>Forecast</u> \$118,759
<u>Year to Date Operating Result adjusted by UNREALISED Midyear Market to Market Valuation of Investment Portfolio and Depreciation</u>				
<u>Year To Date:- Income less Expenditure, Unrealised midyear market to market Investment Gain/(Loss) and Depreciation</u>			<u>Full Year 2022-2023</u>	
This Year \$157,144	<u>Budget</u> (\$87,118)	<u>Last Year</u> (\$88,621)	<u>Budget</u> (\$181,382)	<u>Forecast</u> \$62,338

### **Actual YTD Operating results: -**

- Favourable compared to Budget By: \$223,783
- Favourable compared to Last Year Actual By: \$8,096

## Registry Activity

The table clearly reflects Registry numbers and Revenue are significantly down on last year.

Analysis YTD DECEMBER 2023						
	Number			Income		
	2023	2022		2023	2022	
Litter Notification	987	1,339	-26%	39,664	51,966	-24%
Registrations	4,801	6,952	-31%	153,546	208,260	-26%
Transfers	3,613	5,229	-31%	80,255	98,515	-19%
Imports	219	226	-3%	20,928	21,667	-3%
Exports	205	254	-19%	17,284	24,859	-30%
Overall Total	9,825	14,000	-30%	311,677	405,267	-23%

## Detailed Operating Analysis

### Dogs NZ (NZKC): - FAVOURABLE compared to Budget YTD by \$192.6k

**Income** \$84.7k **FAVOURABLE** to budget YTD.

The Investment fund and interest revenue have been the dominant reason for the favourable Income and have more than offset the registry and Kennel Name income shortfalls. Action taken to sell down the equity holdings and adopt a defensive setting made a huge difference.

YTD revenue being favourable to budget masks the registry, Kennel name revenue and membership being \$110.7k down against budget.

**Expenses** \$107.9k **FAVOURABLE** to budget YTD.

Staff costs are \$78.3k under budget ytd and \$5.3k less than last year's actual for same period.

The favourable actual to budget expenditure figure consists of timing differences where budgeted expenditure has not been incurred. These timing differences relate to delays in the strategic initiatives planned for this year. It is unlikely these strategic initiatives will happen this financial year.

Reduced staffing costs and not undertaking planned initiatives are the reasons for this year's surplus. It therefore follows that next year's budget is likely to be a deficit.

Other areas where expenditure is greater than budget ytd are: - Advocacy **\$9k**, Postage & Courier **\$8k**, Other Property expenses **\$5.7k** (\$2.2k represents Insurance valuation reports required for AEC & Dunedin. Insurance companies are demanding valuation reports 2 yearly – previously needed every 3 years), Sponsorship **\$5k** (EC approved \$5k for distribution to members and clubs impacted by Cyclone).

### CGC: - FAVOURABLE compared to Budget YTD by \$6.1k

### AEC: - FAVOURABLE compared to Budget YTD by \$35.3k

### Dunedin: - FAVOURABLE compared to Budget YTD by \$16.7k

### Gazette: - **UNFAVOURABLE** compared to Budget YTD by **(\$35.4k)**

**Income (\$9.9k) UNFAVOURABLE** compared to budget YTD.

Member Advertising \$0.4k is marginally ahead of budget while member subscriptions are down (\$1k), Non-Member advertising down (\$6.7k), Schedule Income (\$2.4k) and Other Member services (\$0.2k) are all less than budget.

**Expenses (\$25.5k) UNFAVOURABLE** compared to budget YTD.

Postage & Courier expenditure \$22.3k and Printing costs \$0.8K both more than budgeted. There was also an unbudgeted expense of \$6.6k incurred to cover staff leave. These are the reasons expenditure YTD is unfavourable.

Postage costs increased by 32% in July. The increase was not budgeted and will impact Gazette results this financial year.

**NDS:- UNFAVOURABLE compared to Budget YTD by (\$18.1k)**

**Income (\$4.6k) UNFAVOURABLE** compared to budget YTD. The shortfall is primarily due to lower sponsorship revenue.

**Expenses (\$13.6k) UNFAVOURABLE** compared to budget YTD.

Judges' expenses, in particular the cost of the overseas judges were greater than budget. Note last year' NDS judges came from Australia so costs were much lower.

This year AEC received revenue which normally is channelled to NDS.

**FCI FAVOURABLE compared to Budget YTD by \$5.4k.**

**NDTA FAVOURABLE compared to Budget YTD by \$8.4k.**

**Agility: - FAVOURABLE compared to Budget YTD by \$10.9k**

**NZDAC FAVOURABLE compared to Budget YTD by \$3.7k.**

**YDT: - FAVOURABLE compared to Budget YTD by \$14.9k.**

**YDS: - UNFAVOURABLE compared to Budget YTD by (\$4.2k).**

The unfavourable result compared to budget is a timing difference and will correct in January.

**Dog Training (all regions):- FAVOURABLE compared to Budget YTD by \$0.4k.**

**Dog Training Northern Region:- FAVOURABLE compared to Budget YTD by \$0.1k**

**Dog Training Central Region:- FAVOURABLE compared to Budget YTD by \$3.5k.**

**Dog Training Southern Region: - UNFAVOURABLE compared to Budget YTD by (\$3.2k)**

The unfavourable result compared to budget is due to higher costs to attend the 2023 NDTA and show venue hire subsidies paid to clubs.

**Non-Operational Adjustment – Posted in September**

The September Financial Statements included the mid-year Market to Market valuation of the Forsyth Barr Investments as of 30 September 2023. The adjustment includes REALISED gains.. The net movement arising from the mid-year Market to Market valuation of the Forsyth Barr Investments resulted in an unrealised gain of \$21.1k.

Unrealised Gains or losses are non-operational hence the reason they appear after The Operational Surplus/ (Loss) and Depreciation. It allows meaningful analysis of how the organisation is performing operationally.



It is important to understand unrealised gains or losses only become actual if the investments are liquidated.

### **Balance Sheet & Cash Flow**

- Cash balances INCREASED \$155.3k since 31 March 2023.
- Debtors at \$18.5k is less than at the end of last financial year by \$72.3k. There is \$0.8K in the 3-month overdue category and \$1.9k in the Four month and older balances.
- Prepayments \$47.6k (expenses paid in advance)- \$22.5k less than end of last financial year. This is comprised of Sybiz (financial computer system) licence fees for 23/24 years \$1.7k, Annual Insurance Premiums \$23.8k, a 2talk deposit of \$0.3k, JDT 2024 annual camp deposit & exps \$1.8k, ACOD 2024 accommodation & Air Fares \$5.6k and Diligent annual licence fee for board papers software \$14.4k.
- Non-Current Assets reduced by \$5.7k from the balance at 31 March 2023. This is the movement resulting from the current year depreciation charges in the Fixed Asset register \$42.5k plus there have been new fixed assets purchases to date this financial year of \$36.8k being expandable barriers show rings \$14k, AEC water Tanks \$8.1k, AEC Heat Pumps \$7k, Dunedin Solar roof exhaust fans \$4.5k and Dog Training Southern Region 20ft container \$3.2k.
- Accrued Staff Benefits \$69.9k represents the annual leave owing to staff. This has increased \$8.2k since 31 March 2023.
- Receipts Received in Advance figure \$46.8k on the balance sheet comprises the total of Receipts in Advance \$33.8k and Deferred Income Sponsorship \$13k
- The main items comprising the Receipts in Advance total are: -
  - Purina Sponsorship \$13k to be released into accounts this financial year.
  - Dog Training Regions NDTA monies \$23.9k - \$2k Northern, \$7.9k Central, \$14k Southern to be held until their next respective NDTA event.
  - Gazette Advertising \$1k.
  - JDT Annual Camp 2024 \$8.8k.

### **Discussion:**

The Treasurer presented the 31 December 2023 and the draft 31 January 2024 accounts, and the following points were discussed in detail:

- The Treasurer noted that we were still trending to a very positive annual result.
- The Treasurer is investigating a new report format for E.C. that will more easily identify the key financial trends (both expenditure & revenue) and the status of various budgeted projects.

**Moved: CM Seconded: JB- Report Received**

## RISK AUDIT & FINANCE COMMITTEE

Report by RAF Chair: John Green

### 1. Financial Performance

The RAF Committee have received and reviewed the December 23 Accounts and preliminary Treasurer's report which provides commentary on the key factors impacting on the financial performance of the organisation.

There are no issues to highlight however RAF Committee notes that while the ongoing decline in registry related activities (Litter Notifications, Registrations, Transfers, Imports & Exports) has a material impact on revenue, membership and show levies are holding which is positive.

Overall, the YTD position is positive, noting that the combination of the gains in the investment fund performance and delayed or deferred projects have contributed to the operating surplus being well ahead of budget. Reducing expenditure on agreed projects, especially those identified as of strategic value, isn't ideal and shouldn't cloud the picture for the need to find new revenue streams.

#### NZ Dog World

We note the ongoing impact of the 40% increase in distribution costs against the backdrop of falling external advertising revenue. It would be disappointing to see this profit centre reduce to a breakeven scenario. We will look at this further when we receive the first cut of the 24/25 budgets.

### 2. 2024/25 Budgets

The Chair welcomed the opportunity to contribute to the budget pack information sent to Committees ahead of the annual budget exercise. With the change of Treasurer taking place, the RAF committee will assist with the budget process as required.

### 3. Notifiable and/or Material Transactions

The Committee has not identified any notifiable or material transactions to review.

### 4. Recruitment for new Treasurer

RAF acknowledge the contribution of Clive Phillips as outgoing Treasurer.

The opportunity for the Chair to be involved in the recruitment process for a new Treasurer is appreciated.

### 5. Review of Financial Policies

The writer has concluded an initial review since retiring from fulltime employment and will now work through the edits with the RAF committee and management.

This will be a good project to work through with the new Treasurer, but this may need to wait until the budgets and end of year accounts have been prepared.

Continuing.

### 6. Other Projects

- i. Review of Risk Register when this comes to hand.
- ii. Developing Dashboards remains a work in progress.

### Discussion:

**John Green spoke to his report on the following key issues:**

- Tier 2 implications and how the investment fund is a significant strategic value to the organisation.
- Importance of developing new revenue streams.
- Simplification of financial policies and reports.
- The risk register project and the dashboard that is a work in progress.
- Accessibility of financial information and where it is stored.

**Moved: JB Seconded: LD- Report Received**

## SIGNATORY ACCESS FOR NEWLY APPOINTED TREASURER

### Recommended Motion:

That Executive Council ratify the approval of the newly appointed Treasurer – Victoria Nelson to have signatory access on all accounts for the New Zealand Kennel Club trading as Dogs New Zealand.

### Motion:

**The Executive Council approved the signatory access of Victoria Neilson for all accounts for the New Zealand Kennel Club trading as Dogs New Zealand.**

**Moved: SM Seconded: CM- Carried**

## DELOITTE AUDIT PARTNER PRESENTATION – JAMES SHEPHARD

James Shephard attended the meeting in person and discussed the upcoming audit for 2024 and the changes for 2025, with a specific mention of the following:

- The area of risk focus as part of the audit process was discussed in detail.
- The bank accounts of the various committees where management has no access or oversight on these bank accounts and potential exposure to fraud risk. This is a concern that Dogs NZ needs to address so that the Treasurer has signatory access to these accounts.
- 2025 – Move to Tier 2 requirements which will result in change in a financial reporting requirements and the way income and expenses are treated. It is important that Dogs NZ work with the Auditors to ensure that they are prepared for this change.
- The importance of the Investment Fund in ensuring that Dogs NZ is a viable going concern and has long term financial sustainability.
- Statement of service performance needs to include the five strategic goals.

**ACTION: Treasurer (VN) to liaise with the treasurers of the committees regarding account signatory rights and to meet with Deloitte to prepare for the FY 2025-26 tier 2 changes.**

### 3. IMPORTANT ITEMS

#### FY 24-25 DRAFT BUDGET UPDATE AND APPROVAL PROCESS

Report by Director Secretary (ST)

ST presented the draft FY 2024-25 Budget and Business Plan which was discussed. The business plan is linked to the Dogs NZ 10 Year Strategy and details the key partnership and investment projects that the organisation wants to achieve in the next 12 months.

#### Discussion:

The E.C discussed the draft budget in detail including the following:

- The budget is conservative on revenue and has registry revenue to post COVID levels.
- The budget includes a number of projects to improve the process and services of the National Office.
- A number of costs in the budget are “hard wired” due to staffing decisions already made (recruitment of Database & Web Development Officer).
- There are still 3 committees to present budgets but they are not material to the current Operational budget.
- STT presented a number of graphs on growth on key costs which were discussed.
- ST / LD to finalise the CH&W budget.
- Management were questioned on cost of governance IT package.
- Any further E.C. Budget feedback to be forwarded to the Director-Secretary as soon as possible.
- Next step – Version 3 to be completed and submitted to EC for sign-off before 1 April 2024.

Moved: JB Seconded: FH - Report Received

#### CAPEX 3 YR REPORT

Report by Director Secretary (ST)

The Capex Committee has reviewed the following capex projects and recommendation to Executive Council is to adopt the following projects in the FY 2024-25 to FY 2026/27.

Ardmore Projects	Est Cost	Timeline	status
Commercial Show Tent	\$2,750 2 <sup>ND</sup> Qtr	2024/25	Blackhawk tents
AKL Council Resource Consent	\$10,000 Smooth over Yr	2024/25	In progress but very slow. May not require full funds.
House Water Tank replacement	\$4,500 1 <sup>st</sup> Qtr	2024/25	
House Spouting Upgrade	\$2,500 1 <sup>st</sup> Qtr	2024/25	
Waste Water System Upgrade	\$2,000 1 <sup>st</sup> Qtr	2024/25	To cover final consent costs

Commercial Kitchen Upgrade	\$35,000	2025/26	Refresh to meet Health inspection. Major upgrade only if commercial tenant secured.
Arena Building Repaint & Roof cleaning	tbc	2025/26	Estimate \$60 per square mtr
AKL Council Resource Consent	\$50,000?	2025/26	Major application push
Rental House upgrades	\$100,000	2025/26/27	2yr rolling upgrade programme – new tenant
New Golf Cart	\$17,000	2026/27	Estimate
Replacement of Toilet Block	\$50,000	2026/27	Will depend on the success of resource use application
Floor Repaint	\$51,260	2026/27	Quoted Rubber paint \$17.3k, painting & blasting \$29.3k (have added 10% increase)
<b>Forrester Park</b>			
Roof Repairs	\$1,200 4 <sup>th</sup> Qtr	2024/25	Leak issues
Kitchen Upgrades & floor re-tiles	\$5,000 3 <sup>rd</sup> Qtr	2024/25	To meet health & safety requirements
Show Gazebo's	\$2,500 3 <sup>rd</sup> Qtr	2024/25	Weatherproof shows
New Equipment Shed	\$2,000 2 <sup>nd</sup> Qtr	2024/25	Storage to free up internal hall space
Fence	\$7,000 1 <sup>st</sup> Qtr	2024/25	Between Building & Dog park – show safety issue
New Hot water Cylinders	\$5,000	2025/26	
Building Re-paint	\$10,000	2025/26	Extend Life of cladding

### 3 Year Expenditure Summary

Venue	FY 2024-25	FY 2025-26	FY 2026-27
Ardmore	<b>\$21,750</b>	\$135,000 +	\$168,260
Forrester Park	<b>\$17,700</b>	\$15,000	\$??
<b>Total</b>	<b>\$39,450</b>	<b>\$150,000 +</b>	<b>\$168,260</b>

### Discussion:

- For FY 2024/25 both facilities are not proposing any major CAPEX projects after two years of NDS driven project expenditure for Ardmore.
- The key influence on future CAPEX projects is the ability to secure a change to the current consent of use for Ardmore so it is able to generate more non-dog hire income. This may require additional investment in FY25-26 to “fast track” the consent project.
- The Executive Council agreed to the above projects (in red) to be included in the FY 2024/25 budget.

**Moved: JB Seconded: CM - Report Received**

## FY 24-25 DRAFT BUSINESS REPORT

Report by Director Secretary (ST)

ST presented the draft FY 2024-25 Business Plan which was discussed.

The purpose of the business plan and budget is to lay out the planned activities for Dogs New Zealand operations for 2023/24 financial year. The planned activities are all linked to the key priorities identified in the Dogs New Zealand Strategic Plan. The strategy and mission statement will guide our business and budget planning for the next 10 years and is subjected to a review every three years.

### Discussion:

The E.C discussed key projects within the Business Plan had an extensive discussion regarding the Club / Membership projects such as “steward training”.

Executive Councillors are invited to provide further feedback on the Business Plan to the Director Secretary.

**Moved: FH Seconded: SM - Report Received**

## NDS 2024 COMMITTEE UPDATE

Report by Director Secretary (ST)

### 1. NDS 2024 Show Committee

We have held one committee meeting by zoom and have a further zoom meeting in March and an onsite meeting at Manfeild during the show weekend of 20-21 April 2024.

#### ***National Dog Show Committee New Members:***

- We have confirmed Gary Carleton as NDS Committee Chair & Event Director.
- Victoria Nelson has been appointed Show Treasurer.
- We have added Solitaire Robertson and Susan Van de Pol to the committee.

#### ***National Dog Show Committee Roles:***

Event Director (NDS Committee Chair)	Gary Carleton
Show Manager	Steve Tate
Treasurer	Victoria Nelson
Show Secretary	Bob Weaver

#### ***Show / Venue Operations:***

Operations Co-Ordinator	Amanda Calman
Food Court Trucks Co-Ordinator	National Office
Grooming Space Co-Ordinator	Kathryn Dixon, Morgan Edgecombe
Parking / Camping Co-Ordinator/ Satellite Shows	Lynley Bray
YDS/JDH Co-Ordinator	Susan Van der Pol
Trade Stands Co-Ordinator	National Office

Stewards Co-Ordinator

Rosemary Weaver

*Exhibitor Service:*

Articles / Notices Co-Ordinator

(NZ Dog World/Dog iE News)

Show Photographer Co-Ordinator

Ribbons Co-Ordinator

Trophies Coordinator

National Office

National Office

Solitaire Robertson

National Office

*Marketing:*

Live Streaming of NDS BIS Day Co-Ordinator

Event Sponsorship & Sponsor Liaison

Rev Tim Delaney

Rev Tim Delaney / Steven Thompson /  
Miranda Stevens (Purina) / Jacqui  
Whelan (PD Insurance)

Marketing / PR / Community liaison

Merenia Donne, Dennis Rodgers

Social Media

Solitaire Robertson / Susan Van de Pol

*National Office Staff:*

Director Secretary (Steven Thompson)

- Venue Contract / Liaison
- Trade Shows / Food Truck
- Show Photography

Executive Admin (Linda Ford)

- Show Program Build
- Judges Contract / Travel Arrangements
- EC Travel Arrangements
- Update Trophies

Membership & Club Manager (Colleen Begg)

- Show Secretary Support

Finance Manager (Victoria Nelson)

- Show Treasurer
- Cash Prizes

Publishing Manager (Derek Johnson)

- NDS Articles / Notices

Executive Council Roles:

Judges Liaison / Transport

Show Disputes Panel

Stewarding

## 2. Show Schedule

Monday 2 <sup>nd</sup> Sept	<ul style="list-style-type: none"> <li>• Show pack-in</li> </ul>
Tuesday 3 <sup>rd</sup> Sept	<ul style="list-style-type: none"> <li>• NDS Hounds &amp; Utility</li> <li>• Prelude Hounds &amp; Utility</li> <li>• NDS Stakes &amp; Breeders for above groups</li> </ul>
Wednesday 4 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>• NDS Gundogs</li> <li>• Prelude Gundogs</li> <li>• NDS Stakes for above groups</li> </ul>
Thursday 5 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>• Obedience Beginners and Novice followed by Rally-O Novice</li> <li>• NDS Toys &amp; Non-Sporting</li> <li>• Prelude Toys &amp; Non-Sporting</li> <li>• NDS Stakes for above groups</li> </ul>
Friday 6 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>• Rally-O Advanced followed by Obedience Test A and Test B</li> <li>• NDS Terriers &amp; Working Dogs</li> <li>• Prelude Terriers &amp; Working Dogs</li> <li>• Prelude BIS</li> <li>• NDS Stakes for above groups</li> </ul>
Saturday 7 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>• Obedience Test C followed by Rally-O Excellent</li> <li>• NDS Group Judging</li> <li>• NDS Stakes Final</li> <li>• YDS / JDH Finals (as lead-in to BIS)</li> <li>• BIS Finals</li> <li>• Includes Dog Training Presentation / Agility demonstrations</li> </ul>
Sunday 8 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>• NDS Pack down</li> </ul>

- Prelude / NDS show to be run concurrently.
- BIS Final to be evening black tie event.
- BIS line up last to be judged.
- BIS 1.2.3.4. Judging
- Puppy 1.2.3.4. Judging
- 6 Internal Rings Layout
  - Rings 1-4 for Prelude / NDS.
  - Rings 5-6 for Dog Training event & satellites shows.
- Classes to be Judge:
  - 1,3,5,6,8,11,18 (Dogs)
  - 1a,3a,5a,6a,8a,11a,18a (Bitches)
  - Neuter Classes 18 & 18a
  - NZ Bred Stakes
  - Puppy Stakes 3-12 months
  - Veteran Stakes
  - Breeders Team Stakes

### ***NDS Ring Surface:***

- Use sand base floor.
- Ensure overnight watering / rolling to avoid dust cloud issues.

### ***Satellite Shows***

- We have interest from 26 clubs in hosting Satellite Shows.
- They will share ring 5-6 with Dog Training.



### 3. Judging Group Allocation

Day	Judge	Spec. Breed	Prelude	National
Tues. 3rd	Peggy Gutierrez-Otero	Dachshunds		Hounds
	Antonio Oliveira	Boxer Rottweiler		Utility
	Rita Sayara	"	Utility	
	Doug Bowe	Fox Terr	Hounds	
Wed. 4th	Antonio	Labs Pointers		Gundogs
	Rita Sayara		Gundogs	
Thur. 5th	Rita Sayara	Chihuahua		Toys
	Peggy Gutierrez-Otero		Toys	
	Doug Bowe		Non-Sporting	
	Antonio Oliveira	Shih Tzu		Non-Sporting
Fri. 6th	Doug Bowe	Fox Terriers		Terriers
	Peggy Gutierrez-Otero		Terriers	
	Antonio Oliveira	Border Collie		Working
	Rita Sayara		Working	
	Antonio Oliveira		BIS	
Sat. 7th	Peggy Gutierrez-Otero			BIS

#### Discussion:

- Show schedule has been completed, Committee is up and running, responsibilities have been handed out, and judges have been confirmed.
- EC noted that the ribbons sponsorship is a matter of urgency.
- Next NDS meeting to be held at the FCI show in April 2024.

**Moved: CM Seconded JB - Report Received**

## NZDJA DISCUSSION (NIGEL TRAINOR (NT) AND MARK LAWRENCE (ML))

### ZOOM INTO MEETING

- Nigel and Mark outlined the thinking behind the open book exams which was challenged “as dumbing down” by some Executive Councilors.
- It was recommended by NT that we wait until the first series of open book exams and review pass rates before passing judgement on the new process.
- The rationale behind the application in 2023 for NZDJA to be granted Associated status to be able to run championship shows to assist with practical examinations was also discussed. Currently the examinations at Open shows are not attracting enough dogs, especially when there is a need to be able to judge several dogs within a breed.
- SM made the point that it is important that Executive Council is seen to support NZDJA as it is Dogs NZ judging organization and cannot be allowed to fail.

#### Motion:

EC voted and moved that NZDJA are able to run a maximum of 3 championship shows for one year (2024) under Dogs NZ name for the purpose of running practical examinations.

**Moved: SM Seconded LD – Carried**

**Abstain: KM**

## 4. REGULATIONS

### REGULATIONS SUB COMMITTEE: AGILITY REGULATIONS

#### Proposed new regulations (changes in red):

New regulation adds the missing period to the 60 seconds time.

#### 17.2.1 General Description

The course comprises 9 obstacles (unless a combination is used for a colour) and is set up with three “red” jumps and 6 other “colour” obstacles, the, yellow, green, brown, blue, pink and black in order of difficulty. The aim is to collect as many points as possible in the opening sequence and then to complete the closing sequence without faults or refusals within the time allowed. The judge will set a time limit based on the ROT for that level, which must not exceed 60.000 seconds.

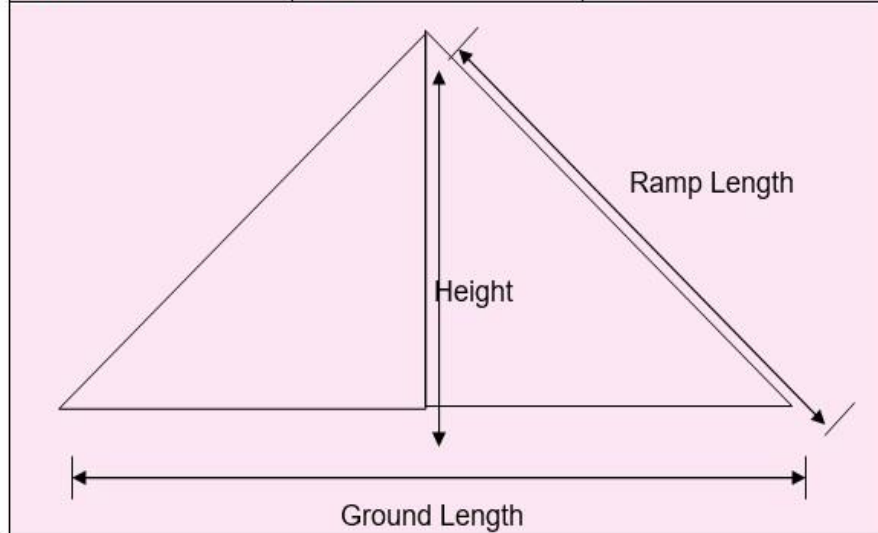
**Moved: FH Seconded: CR – Carried**

As of 1st January 2024, there are no longer any exemptions for this, and this table and exclusions should have been removed.

### 12.3.2 A-frame

Length of each ramp 2.75m; Width 900mm; The height at the apex of the A-frame is to be 1.65m. Two ramps hinged at apex, with no gap between the ramps, which is not otherwise completely filled by the hinging mechanism or a firmly affixed insert. Surface of ramps to be non-slip and marked with a line 1070mm from the ground up the angle of the ramp. The area below the line to be known as the "contact area". The base of the ramp must commence at ground surface. See the table below which shows the new height and ground length of the existing variation of A-frame ramps to ensure that they are at the same angle as the new regulation ramps until the variation is phased out.

Ramp length (mm)	A-frame height (mm)	Ground length (mm)
2750	1650	4400
2800	1680	4480
2850	1710	4560
2900	1740	4640



~~A frames manufactured after 1 July 2020 must meet all above regulation requirements.  
All existing A frames must be altered to the new angles and heights by 1 January 2021.  
Exemptions may be given where the ramps of an existing A frames are close to the new regulation. Exemptions must be applied for in writing to the Agility Committee with all details and photos supplied.  
All A frames used in competition must meet all of the above dimensions by 1 January 2024~~

Moved: FH Seconded: CR – Carried

## Long Jump specifications are incorrect.

We discovered this was incorrect as a large number of long jumps which have been acceptable for a number of years, were now failing their COF, so upon looking into why, we realised the table was incorrect. We have a number of COF's about to be done, so to avoid any confusion we would like to get this amended as soon as possible.

The first change is simply removing the outdated part of the reg and fixing the angle in the new part.

### 12.2.6 Long Jump

~~Length: 240's 300-400mm, 320's 400-500mm, 380's 600-700mm 500's 800-1000mm, 600's 1000-1200mm. Height from ground (max.) — 1st element 100mm, 2nd element 150mm, 3rd element 200mm, 4th element 250mm, 5th element 300mm. Width 1.2m minimum. Number of elements: 240's & 320's lowest 2, 380's lowest 3, 500's lowest 4, 600's all 5. Corner poles at least 900mm high are mandatory. All Elements to be coloured similarly for all dog heights. The elements must be designed so that they are displaceable. A standard long jump is not permitted to be used bi-directionally.~~

#### ~~From 1<sup>st</sup> January 2023:~~

Width of the first element is 1200mm, subsequent elements may escalate in width to allow stacking, with a maximum of the largest element being 1500mm. Each element must be a depth of between 120-150mm. Heights at the back of each element are to be 100mm, 150mm, 200mm, 250mm, 300mm from the ground to the top of the element. The angle of ascent between the first and last element is to be between 5 degrees and 24 degrees. Corner poles at least 900mm high are mandatory. All elements to be coloured similarly for all dog heights. The elements must be designed so that they are displaceable. A standard long jump is not permitted to be used bi-directionally.

Below is a quick reference table for each dog height:

Dog Height	Elements Used	Lengths
240's	2	300-400mm
320's	2	400-500mm
380's	3	600-700mm
500's	4	800-1000mm
600's	5	1000-1200mm

Moved: FH Seconded: CR – Carried

This part is the most important bit as it is fixing the table of incorrect values for the front heights to achieve the correct angle range.

The table below gives a guide to what the height of the front of each element should be to achieve the ~~5-10 degree~~correct slope for a 120-150mm depth.

Element	Back Height of Element	Front Height of Element when depth is 120mm		Front Height of Element when depth is 150mm	
		Min	Max	Min	Max
1	100mm	<del>57</del> 9mm	<del>89</del> 90mm	<del>74</del> 49mm	87mm
2	150mm	<del>120</del> 9mm	<del>139</del> 40mm	<del>124</del> 99mm	137mm
3	200mm	<del>175</del> 9mm	<del>189</del> 90mm	<del>174</del> 4mm	<del>187</del> 7mm
4	250mm	<del>220</del> 9mm	<del>239</del> 40mm	<del>274</del> 199mm	237mm
5	300mm	<del>257</del> 9mm	<del>289</del> 90mm	<del>274</del> 4mm	287mm

Moved: FH Seconded: CR – Carried

The following regulation changes we would really appreciate if we could also get added to the January Regulations. These are important things that have cropped up in the last few weeks, that we really wanted to address, and we believe they are too important to hold off until the next regulation round in July.

Rationale: There has been a lot of confusion and angst around clubs not knowing what to do when adverse weather conditions etc mean they need to end a show early. Currently, Agility has no regulation around this, so it falls back to the show regs, which say the director secretary must be contacted and permission gained. Previously the only contact phone number for DS on the website, was the office number, which is no use outside of business hours – we understand that the cell phone number is now on there, but the first place clubs look for information is the Agility regulations, and it makes more sense for them to contact the AC to seek permission, and more often than not, an AC member is at the show and can be contacted in person.

We wanted to specify the difference between a cancellation and an abandonment and what the resulting consequences of each are.

#### **5.1.4 Fixture Cancellations**

A cancellation of an entire scheduled show, prior to the first day of the show.

5.1.4.1 – Prior approval of the NZKC Agility Committee is required for cancellation of any scheduled show.

5.1.4.2 – If cancellation means that the club has not met its obligation to conduct agility fixtures, a show must be rescheduled in order to meet those obligations.

5.1.4.3 – Levies are not payable on cancelled shows.

#### **5.1.5 Fixture Abandonment**

An abandonment of a scheduled show or part thereof on or after the first day of the show.

5.1.5.1 - Approval of the NZKC Agility Committee is required for abandonment of the show.

5.1.5.2 – Circumstances for abandonment

5.1.5.2.1 – Circumstances may include but are not limited to adverse events that affect risk and health and safety of dogs and those in attendance.

5.1.5.2.2 - The decision to abandon the show should also consider safe travel for all in attendance.

5.1.5.3 – Levies remain payable on abandoned shows.

5.1.5.4 – Results, awards, and titles for all completed classes will stand.

Regulation 5.1.5 Fixture Abandonment to be reconsidered and resubmitted to EC.

#### **Motion:**

The following changes to 5.1.5 Fixture Abandonment be ratified along with all the above (5.1.4 / 5.1.5) new regulations:

5.1.5.1 – Notification of abandonment to the Agility Committee and the Director Secretary of Dogs NZ must be made within 24 hours of abandonment.

5.2.14.1.1 The owner and/or dog compete pursuant to this regulation at no more than eight show days.

Moved: FH Seconded: CR – Carried



Rationale: To ensure clarity of the above regulation, we also updated our definitions list at the front of the regs to be more specific around what is deemed a show, event, fixture and class, and just for better readability in order of hierarchy we have changed the order of the definitions.

## DEFINITIONS

**"Show", "Event", "Trial" and "Fixture"** includes ~~Agility~~ Championship, ~~Show~~, Open, ~~Show~~, and Agility Ribbon Trials.

**"Championship Agility Event"** is defined as having at least one full set of Agility classes. (Starters, Novice, Intermediate and Senior)

**"Championship Jumpers Event"** is defined as having at least one full set of Jumpers classes. (Jumpers C, Jumpers B and Jumpers A)

**"Championship Games Event"** is defined as having at least one Game consisting of all classes. (Games A, Games B, and Games C)

**"Agility Ribbon Trial"** is defined as having at least one full set of Agility classes (Starters, Novice, Intermediate and Senior), as well as one full set of Elementary classes (Elementary C, Elementary B and Elementary A)

**"Jumpers Ribbon Trial"** is defined as having at least one full set of Jumpers classes. (Jumpers C, Jumpers B and Jumpers A)

**"Games Ribbon Trial"** is defined as having at least one Game consisting of all classes. (Games C, Games B and Games A)

**"Class"** is defined as an individual activity within the event, eg: Starters within an Agility event, or Jumpers B within A Jumpers event.

**"Owner"** is the person(s) in whose name the dog is registered with the New Zealand Kennel Club.

**"Competitor" and "Handler"** for the purpose of the regulations means the person who takes the dog into the ring or working area for all or part of the run, and for all other purposes should include any person who is physically in control of the dog.

~~**"Owner"** is the person(s) in whose name the dog is registered with the New Zealand Kennel Club.~~

~~**"Class"** is defined as an individual activity within the event, eg: Starters within an Agility event, or Jumpers B within A Jumpers event.~~

**"Menacing Disposition"** is defined as threatening, intimidating or aggressive behaviour.

**"Aggression"** is defined as hostile or violent behaviour and or a readiness to attack.

**"Attack"** is defined as hostile or violent behaviour to include physical contact and/or biting.

**"Shall"** means there is a statutory requirement.

**“Should”** means a strong recommendation.

6

**“Must”** indicates a minimum standard.

~~“Championship Agility Event” is defined as having at least one full set of Agility classes (Starters, Novice, Intermediate and Senior)~~

~~“Championship Jumpers Event” is defined as having at least one full set of Jumpers classes (Jumpers C, Jumpers B and Jumpers A)~~

~~“Agility Ribbon Trial” is defined as having at least one full set of Agility classes (Starters, Novice, Intermediate and Senior), as well as one full set of Elementary classes (Elementary C, Elementary B and Elementary A)~~

~~“Jumpers Ribbon Trial” is defined as having at least one full set of Jumpers classes (Jumpers C, Jumpers B and Jumpers A)~~

Moved: FH Seconded: CR – Carried

Rationale: This one-word change is to clarify that all standard classes must be scheduled. By leaving the word held in there, it conflicts with the new regulations around abandoning shows.

## 11. APPROVED FIXTURES

### 11.1 Championship Events

#### 11.1.1 Eligibility to Enter.

A Championship Event is for all breeds of dogs at which cash, prizes and/or trophies may be offered.

#### 11.1.2 Standard Classes

At every Championship Event all standard classes applicable to that type of fixture must be offered. In addition, clubs may offer other approved classes as laid down in these regulations. Where more than one Championship Event is being held on one day or on consecutive days for every top-level class offering challenge certificates one or more of each of the other standard classes must be ~~held~~scheduled. A club may offer one or more Games classes at a fixture. It is optional for clubs to run Elementary classes at Championship Events.

Moved: FH Seconded: CR – Carried

Rationale: We currently have no regulation that clearly specifies what overseas visitors are required to do if they wish to handle dogs whilst they are visiting NZ. This has come about as a recent partner of a visiting judge wanted to run a dog at one of the events. Regulations say that all handlers and owners of dogs, must be financial members of Dogs NZ. As an officiating Judge, Lee was deemed to be a financial member of Dogs NZ for the period in which he was contracted to judge, and therefore there was no issue with him running a dog if he wished (this was clarified on his previous visits to NZ). His partner however was not here in any officiating capacity, and was therefore not covered by this. After discussion with Colleen, she had made the call that it was ok, provided the AC was happy with it, however, we still felt that went against the regulations of having to be a financial member of DNZ. The solution was for Ola to take up the Overseas Resident Membership, which she did, and that sorted the issue out.

However, as we have an increasing number of overseas judges coming in, as well as numerous overseas instructors who may well wish to run at events, we wanted to update the regulation around accepting Australian entries that we previously had, to include all overseas entrants, and to keep them in line with the same conditions that are applied to the Australian entrants.

#### 5.2.14 ~~Australian Overseas Entries~~

##### 5.2.14.1 Australian Entries

An Australian Owner and Dog, temporarily in New Zealand, is deemed to be registered with the New Zealand Kennel Club for the purposes of competition only, upon the following conditions: -

- 5.2.14.1.1 The owner and/or dog compete pursuant to this regulation at no more than eight ~~events~~shows.
- 5.2.14.1.2 The owner and/or dog competes in New Zealand for a period of not more than six months.
- 5.2.14.1.3 The dog does not obtain any New Zealand Kennel Club title.
- 5.2.14.1.4 The dog remains in the ownership of its Australian owner.
- 5.2.14.1.5 The owner is a member with one of the Australian Kennel Controls.
- 5.2.14.1.6 The dog is registered with one of the Australian Kennel Controls.
- 5.2.14.1.7 If any of the above conditions do not apply or cease to apply, then the deemed registration shall lapse and full registration with the New Zealand Kennel Club pursuant to these regulations is required.

##### 5.2.14.2 Entries from Countries other than Australia

A handler can complete with their dog or a borrowed dog that is registered with Dogs New Zealand

- 5.2.14.2.1 The handler must be a financial member of Dogs New Zealand. An Overseas Resident Membership is available for overseas members, and is valid for 12 months.
- 5.2.14.2.2 The owner and/or handler compete pursuant to this regulation at no more than eight shows.
- 5.4.14.2.3 The owner and/or handler competes in New Zealand for a period of not more than six months.
- 5.4.14.2.4 If any of the above conditions do not apply or cease to apply, then the deemed registration shall lapse and full registration with the New Zealand Kennel Club pursuant to these regulations is required.

Moved: FH Seconded: CR – Carried



## CGC REGULATIONS: GOLD & SILVER REGULATIONS

### Purina Pro Plan Canine Good Citizen – Gold

EC considered the effective date and resolved that the effective date would be 1 July 2024.

Moved: LD Seconded: CR – Carried

#### Requirements for all assessments

**AT ALL TIMES during the CGC exercises (at all levels) the dog MUST:**

✓ wear a <b>current</b> registration tag.	✓ Wear some form of correctly fitted restraint (e.g. flat collar, slip chain, head collar, body harness).
✓ be attached to a lead held by the handler unless otherwise directed by an assessor, hosting club or as the exercises are described in this manual;	

**The following behaviours ARE NEVER ACCEPTABLE (at all levels) during the CGC exercises:**

X Display of fear.	X Trying to run away.
X Display of aggression.	X Excessive vocalisation including barking.
X Anxiety.	X Lunging towards any distractions, other dogs, strangers, or Assessor.
X Over exuberance.	X Regular pulling on, or a constant tight lead, whether held by the handler, someone else or while being tied up.
X Jumping on any person (handler, stranger, Assessor).	X Inappropriate fouling, such as on more than one occasion or on personal property.
X Notable resentment or reluctance to walk steadily with the handler.	

**Note:** Food, clicker, toy rewards or lures will be allowed to be carried by the handler but must be fully hidden during exercises, unless specifically stated in “Acceptable”. Rewarding of the dog while it is not directly under assessment will be permitted, provided this does not interfere with the performance of another candidate.

### 36. Café Experience

**Purpose:** Demonstrates that the dog will remain in a set location beside handler while handler is either seated at a table or seated as a group on the ground.

Handler shall approach and sit at a table **of sufficient size to accommodate all participants. Up to three other participants** may also either simultaneously approach the table or be already seated. **Alternatively, handler shall approach an area of ground which up to three participants are also individually approaching, or has up to three participants already seated.**

Handler is to command the dog to **adopt a down position beside where they are seated.**

**Participants** are required to engage in dialogue with one another for a minimum duration of **one** minute.

At the completion of **one minute**, a stranger is to deliver to the group **an** item of food and **a** beverage for each participant, and then leave.

Once all food and beverages have been served, **all participants** are to both continue dialogue with **each other** and partake of the food and **beverages** delivered for a minimum of **five** minutes.

During the five minutes of dialoguing and consumption, a different stranger (other than the one who served the participants), walks past with their dog at no less than two metres and no greater than 3 metres from the group. **COMMENT: it will not be possible to walk no less than 2 metres from dogs at a table in cafes/bars unless the seating is on the pavement/walkway outside the cafe. Courtyard type cafes will be more crowded than this.**

After the stranger walks past the group with their dog, another different stranger (other than the one who served the group or walked the dog), is to approach the group and converse with them for a period of no less than **two** minutes before walking away.

No less than **one** minute after the conversing stranger has left, **each person seated at the table** shall leave the group with their dogs on lead either simultaneously or individually **and walk away** six paces.

#### Point to Note:

- **To accommodate any arrangements made with a public Café, this Exercise may be conducted either on the same day all the other exercises are assessed or, on a separately arranged day in collaboration with the Café. Ideally the same Assessor would be used. However, a pre-arranged co-Assessor, to assess all who would have otherwise been assessed for all the other exercises, may for this Exercise be acceptable.**
- Multiple handlers, up to a maximum of four, undertaking this exercise, may at the discretion of the Assessor, do so simultaneously. **If there are greater than four dogs being assessed, then these must be conducted as individual groups not exceeding four, at individual times.**
- If any of the **persons** in this exercise are **not** being assessed, the inclusion of their dog is optional (and at the discretion of the Assessor).
- Assessor or appointed person shall indicate when a required minimum time has elapsed.

#### Acceptable

✓ Shows a mild interest or curiosity in surroundings and/or distractions.	✓ Slight startle reactions but responding immediately to handler's command to remain with them.
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#### Not acceptable

X Jumping up at handler or any people.	X Jumping up or any movement as an attempt to take the food.
X Lunging towards any possible naturally occurring or engineered distractions, people, animals, or equipment.	X Regular correction being required from the handler to remain in position.

#### *Rationale for Alterations*

*Ensures consistency in the position the dog must adopt.*

*Clarity of identifying those involved in the exercise and their responsibilities.*

*Removes ambiguity of what “begging” may mean.*

*Encompasses feedback provided at the Domestic Training Conference.*

**Motion:**

**The Gold CGC regulations were reviewed and approved by the Executive Council.**

**Moved: BH – Carried**

**Purina Pro Plan Canine Good Citizen – Silver**

EC considered the effective date and resolved that the effective date would be 1 July 2024.

**Moved: LD Seconded: CR – Carried**

**Requirements for all assessments**

**AT ALL TIMES during the CGC exercises (at all levels) the dog MUST:**

✓ wear a current registration tag.	✓ Wear some form of correctly fitted restraint (e.g., flat collar, slip chain, head collar, body harness).
✓ be attached to a lead held by the handler unless otherwise directed by an assessor, hosting club or as the exercises are described in this manual;	

**The following behaviours ARE NEVER ACCEPTABLE (at all levels) during the CGC exercises:**

X Display of fear.	X Trying to run away.
X Display of aggression.	X Excessive vocalisation including barking, whining, or howling.
X Anxiety.	X Lunging towards any distractions, other dogs, strangers, or assessor.
X Over exuberance.	X Regular pulling on, or a constant tight lead, whether held by the handler, someone else or while being tied up.
X Jumping up on any person (handler, stranger, assessor).	X Inappropriate fouling such as on more than one occasion or on personal property.
X Notable resentment or reluctance to walk steadily with the handler.	

**Note:** Food, clicker, toy rewards or lures will be allowed to be carried by the handler but must be fully hidden during exercises, unless specifically stated in “Acceptable”. Rewarding of the dog while it is not directly under assessment will be permitted, provided this does not interfere with the performance of another candidate.

## 26. Café Experience

**Purpose:** Demonstrates that the dog will remain in a set location beside handler while handler is either seated at a table or seated with a group on the ground, with food and beverages for all participants already arrayed.

Handler shall approach and sit at a table of sufficient size to accommodate all participants. Participants may either simultaneously approach the table or be already seated.

Alternatively, handler shall approach an area of ground which up to three participants are also individually approaching, or has up to three participants already seated.

Handler is to command the dog to adopt a down position beside where they are seated.

All persons are to remove food and beverage from a receptacle and place the items in the centre of the table or group before engaging in dialogue with one another for one minute.

At the completion of one minute all persons are to commence consuming their food and beverages while a stranger walks past with their dog at no less than two metres and no greater than 3 metres from the group. COMMENT: it will not be possible to walk no less than 2 metres from dogs at a table in cafes/bars unless the seating is on the pavement/walkway outside the cafe. Courtyard type cafes will be more crowded than this.

After a further two minutes, a different stranger (other than the one who walked the dog), is to approach the group and converse with them for a period of no less than one minute before walking away.

Following a further one minute, all persons are to leave the group with their dogs on lead either simultaneously or individually and walk away six paces.

### Point to Note:

- To accommodate any arrangements made with a public Café, this Exercise may be conducted either on the same day all the other exercises are assessed or, on a separately arranged day in collaboration with the Café. Ideally the same Assessor would be used. However, a pre-arranged co-Assessor, to assess all who would have otherwise been assessed for all the other exercises, may for this Exercise be acceptable.
- Multiple handlers, up to a maximum of four, undertaking this exercise, may at the discretion of the Assessor, do so simultaneously. If there are greater than four dogs being assessed, then these must be conducted as individual groups not exceeding four, at individual times.
- If any of the persons in this exercise are not being assessed, the inclusion of their dog is optional (and at the discretion of the Assessor).
- Assessor or appointed person shall indicate when a required minimum time has elapsed.

### Acceptable

✓ Shows a mild interest or curiosity in surroundings and/or distractions.	✓ Slight startle reactions but responding immediately to handler's command to remain with them.
---	---

### Not acceptable

X Jumping up at handler or any people.	X Jumping up or any movement as an attempt to take the food.
X Lunging towards any possible naturally occurring or engineered distractions, people, animals, or equipment.	X Regular correction being required from the handler to remain in position.

### ***Rationale for Alterations***

*Ensures consistency in the position the dog must adopt.*

*Clarity of identifying those involved in the exercise and their responsibilities.*

*Removes ambiguity of what “begging” may mean.*

*Encompasses feedback provided at the Domestic Training Conference.*

### **Motion:**

**The Silver CGC regulations were reviewed and approved by the Executive Council.**

**Moved: BH – Carried**

## **SCENT WORK REGULATIONS**

### ➤ **Alteration to Regulations 5.6.4.1 (a); 5.4.5.1 (a); 5.6.6.1**

#### **5.6.4.1 Criteria**

Applicants for appointment to the Excellent Scent Work Panels must be already listed as being currently eligible to judge all the Advanced Scent Work Classes

applied for and have:

- a) Time ~~stewarding~~ **stewarded** for a minimum of ~~two~~ one Excellent Scent Work Trials of the for each Scent Work Class the applicant is applying for.

#### **5.6.5.1 Criteria**

Applicants for appointment to the Master Scent Work Panels must be listed as being currently eligible to judge all the Excellent Scent Work Classes applied for and have:

- a) Time ~~stewarding~~ **stewarded** for a minimum of ~~two~~ one Master Scent Work Trials ~~of the~~ for each Scent Work Class the applicant is applying for.

### ➤ **Revision of wording for Regulation 5.6.6**

#### **5.6.6 First Appointment and promotion Criteria Exemptions**

Exemptions may be given upon application to the Dogs New Zealand Scent Work Committee for the requirement to undertake the criteria listed below providing such application is made within twelve months of a Class and Level being formally adopted by Dogs New Zealand.

- a) Be listed as being currently eligible to judge all previous level Scent Work Classes.
- b) Had experience in the setting up, assisting and time stewarding for a minimum of ~~five~~ **two** Scent Work Trials at the Level and Class which the applicant is applying for.
- c) Carried out two ~~Master~~ probationary appointments in the Class applied for under two different Scent Work Judges permitted to judge at the same level or higher, involving at least ~~twenty~~ ten dogs, and have been the subject of a favourable report to the Dogs New Zealand Scent Work Committee by the Scent Work Judge who had supervised in each case.

➤ **Revision of wording for Regulation 6.3.3**

**6.3.3 Scent Work Excellent (SE)**

When a dog has been awarded three Excellent Class Awards in addition to two Qualification Certificates from the remaining Excellent Class, they may on endorsement by Dogs New Zealand add the letters SE after its name.

➤ **Amended order and additional wording for Regulation 7.7**

**7.7 ~~Competitors'~~ **Handlers'** Briefing**

- a) **If there is an off-line option.**
- a) Number of Hides in the Search Area (if Handlers are permitted to be given this information).
- b) Maximum height (where applicable) of hides.
- c) Number of different search areas (where applicable).
- d) Maximum time for the Search and whether a 30 second time remaining will be provided.
- e) A reminder to call 'Alert', accompanied by a raising of the hand to indicate that the location of ~~the~~ **each** ~~hides~~ has been identified or 'Finish' ~~upon completion of finding all the hides.~~ **where applicable.**
- f) Basic review of the rules pertaining to the Class being conducted.

➤ **Revision of 9.9**

**9.9.1 Start line.**

A visibly marked line will denote the start position.

~~For Container and Vehicle searches the marked line shall be 3.5 metres from the search area.~~

**9.9.5 Not Accessible.**

The handler's dog must not be able to make physical contact with the Target Odour. The Target Odour must be placed inside a sealed medical plastic or metal container (Scent Receptacle), no greater than ~~50mm~~ **50mm** in size with either 5 pin-size holes or a singular ~~56~~ **5mm** hole in its top to allow scent to be released or scent odour straw.

➤ **Amendment to Regulation 11.5.1.2**

**11.5.1.2 Unknown ~~(10-14)~~ Scent Receptacles.** There shall be ~~10~~ **1-4** Target Odours for each Master Container Scent Work Trial.

**Motion:**

**The above Scent Work regulations were reviewed and approved by the Executive Council.**

**Moved: FH Seconded: KM – Carried**

**2. DOGS NEW ZEALAND SCENT WORK COMMITTEE**

**2.1 Dogs New Zealand Scent Work Committee**

**2.1.1 Members**

~~Members for~~ The Dogs New Zealand Scent Work Committee will **be comprised of** ~~no less than five, but no more than seven~~ **seven** members ~~appointed~~ **elected** by ~~the Dogs New Zealand Executive Council~~ **those who participate in the sport.** These seven include 3 South Island and 3 North Island members and a chairperson who may be from either island.

**2.1.2 Dogs New Zealand Scent Work Committee Chairperson**

A member of the Dogs New Zealand Scent Work Committee shall be ~~appointed~~ **elected** by ~~the Dogs New Zealand Executive Council~~ **those who participate in the sport.**

**2.1.3 Quorum**

A quorum of the Dogs New Zealand Scent Work Committee shall be five members.

**2.1.4 Lapse of meeting**

If no quorum is present the meeting shall lapse, and the chairperson shall fix the time and place of the next meeting. All business on the agenda of the lapsed meeting shall be included on the agenda of the next meeting and shall take precedence over the new business.

**2.1.5 Election of the Scent Work Committee Members**

**Elections for the members of the Scent Work committee shall be undertaken annually with half of the committee being elected each year and each serving a term of two years. The Chairperson will also be elected and serve a term of two years.**

**2.1.5.1 Nominations for Scent Work committee members (and Chairperson where appropriate) shall be called for in March of each year by the Dogs New Zealand office. Nominations must be received by 31 March and be accompanied by a full biography of the candidate. The biography of the candidate will appear on the Dogs New Zealand website and will be linked**

in the DogiE News and/or the Dogs New Zealand Dog World magazine. The person must be nominated and seconded by financial Dogs New Zealand members who are also registered as Scent Work voters.

Eligible members may stand for both a seat on the committee and for the position of chairperson in the same election with the position of chairperson taking precedence if the nominee is successful in election to both positions. The position on the committee will then be filled by the next highest polling eligible candidate while maintaining the North/South Island requirement.

2.1.5.2 To be eligible to stand for, or to vote in, the election for the Scent Work committee and/or Chairman of the committee, Dogs New Zealand members must be registered on the Scent Work Voting Register. To be eligible for the register, members must either be listed on the current Scent Work judges panel or have entered and taken part in a Dogs New Zealand Scent Work trial within the past 36 months. Members must be registered on the Scent Work Voting Register by 1 April to be eligible to vote in that year's election.

2.1.5.3 Elections will take place in May with the new committee members taking their positions from 1 July.

2.1.5.4 If insufficient nominations are received at the date of close above, to enable the Scent Work Committee to continue (with the make-up of the representational requirements), the following process must be followed:

2.1.5.4.1 If the number of nominations received at advertised date of close constitutes a quorum, the new committee shall find or appoint the remaining positions once their term of office commences providing that the considerations of representational requirements are met.

2.1.5.4.2 If the number of nominations received at the advertised date of close does not constitute a quorum, expressions of interest will be sought to gain enough new members for the new committee to form a quorum. The outgoing Scent Work Committee will select from those who express interest to increase the number on the incoming committee to a number which constitutes a quorum. The new Committee including any people added as detailed above, will then select the remaining members to reach the full membership.

2.1.5.4.3 Should there be insufficient expressions of interest to form a quorum, members of the outgoing Committee may volunteer to remain on the committee until such time as the positions are filled.



2.1.5.5 Where no nominations are received for the position of Chairperson, the Scent Work committee will elect a Chairperson from within the Committee and the vacancy on the Committee representation which this creates will be filled as for casual vacancies of Committee members.

2.1.5.6 When an existing Committee member is elected to Chairperson, their place on the committee will be filled as for casual vacancies.

2.1.5.7 Casual vacancies in the Committee shall be filled by the member who recorded the next highest number of votes, in the year of the election of the member causing the vacancy, provided that he or she shall be prepared to serve on the committee. If there is no one so eligible, the committee will seek expressions of interest from all eligible Dogs New Zealand members.

2.1.5.8 The Dogs New Zealand Scent Work Committee remains a sub-committee of Dogs New Zealand Executive council and will provide a report to Executive meetings.

#### 2.1.6. Interim Regulation

Elections for the 2024 year will be for 3 members of the Scent Work committee with the existing Chairperson and remaining members sitting until the 2025 elections. The three members who have been on the committee for the least amount of time will end their term in July 2024.

To maintain the representative requirements, the 2024 election will be for 2 x South Island representatives and 1 x North Island representative.

#### Motion:

The above Scent Work regulations were reviewed and approved by the Executive Council.

Moved: GC Seconded: CR – Carried

## SHOW REGULATIONS: ALLOWING ELECTRONIC COPIES OF CHALLENGES

- 22.9 After a dog has been awarded eight Challenge Points under at least five different Judges, application for Championship status may be made to the Director/Secretary of the New Zealand Kennel Club provided the original or scanned electronic copies of the Challenge Certificates supporting the application are emailed or forwarded with the application for Championship status.
- 22.11 Grand Champion - A dog having won 50 New Zealand Kennel Club Challenge Certificates plus three 'Best in Show' awards given under three different judges at 'All Breed Championship Shows' may upon application to the Director/Secretary of the New Zealand Kennel Club be entitled, subject to the approval of the Executive Council, to the prefix of Grand Champion (Gr. Ch.), provided however that at least 'one' Challenge Certificate was gained after 1 January 1988 and provided also that the original or electronic copies of Challenge Certificates supporting the application are forwarded to the Director/Secretary of the New Zealand Kennel Club.
- 22.12 Supreme Champion - A dog having won 75 New Zealand Kennel Club Challenges and 5 All Breed BIS given under five different judges at 'All Breed Championship Shows', may upon application to the Director/Secretary of the New Zealand Kennel Club be entitled, subject to the approval of the Executive Council, to the prefix of Supreme Champion (Spr. Ch.), provided however that at least 'one' Challenge Certificate was gained after 1 January 2014 and provided also that the original or electronic copies of Challenge Certificates supporting the application are forwarded to the Director/Secretary of the New Zealand Kennel Club.
- 22.13 Specialist Grand Champion - A dog having won 50 New Zealand Kennel Club Challenge Certificates plus three 'Best in Show' awards given under three different judges at eligible 'Specialist Breed Championship Shows' may upon application to the Director/Secretary of the New Zealand Kennel Club be entitled, subject to the approval of the Executive Council, to the prefix of Specialist Grand Champion (Spl.Gr. Ch.), provided however that at least 'one' Challenge Certificate was gained after 1 January 2014 and provided also that the original or electronic copies of Challenge Certificates supporting the application are forwarded to the Director/Secretary of the New Zealand Kennel Club.
- 22.16 After a dog has been awarded eight Neuter Challenge Points under at least five different Judges, application for Neuter Championship status may be made to the Director/Secretary of the New Zealand Kennel Club provided the original or electronic copies of Neuter Challenge Certificates supporting the application are forwarded with the application for Neuter championship status.

### Motion:

The above Show regulations were reviewed and approved by the Executive Council.

Moved: FH Seconded: JB – Carried

## REGISTRY REGULATIONS: BREEDERS' CODE OF CONDUCT

### 19. BREEDERS CODE OF CONDUCT

19.1 I will practise and promote responsible dog ownership ensuring that dog welfare is a priority at all times. This will be demonstrated by the following. My dogs will be:

- Appropriately housed, fed, exercised, **and socialised. and have**
- **received attended to** regularly **by a veterinary attention-veterinarian.**
- Appropriately controlled to avoid them becoming a public nuisance.
- Properly identified **(including by micro-chip. ping and registration).**
- **registered with Dogs New Zealand.**
- Cleaned up after in public places.
- Compliant with all legislation and by-laws governing dogs. **and the sale of dogs.**

~~They will never be:~~

- **never be** offered directly or indirectly as prizes or donations in a competition by myself or any person I can influence.

19.2 ~~I will practise responsible breeding by~~ **I will always** ~~:-~~ :

- ~~Ensuring that~~ **ensure** the welfare of my sires, dams and puppies is a priority at all times.
- Closely ~~complying with~~ the Animal Welfare Act in relation to breeding and sale of puppies/dogs.
- ~~Fully informing~~ new owners of my dogs and puppies about:
  - how a dog should be cared for.
  - diseases that dogs may be prone to (including measures to take to ensure good health where appropriate).
  - how to socialise young dogs., **. and**
  - ~~a~~ dietary regime to be followed.

~~In particular this will include~~

- provide ~~frank~~ **full** disclosure of ~~any~~ health issues **that are** recognised in the breed, how to identify symptoms and mitigation measures available.
- ~~Observing~~ best practice in relation to commercial transactions, protecting all parties and ultimately the dogs involved.
- ~~Being~~ **be** in control of the entire sale process for which I am accountable.
- ~~Providing~~ new owners with all the appropriate Dogs New Zealand paperwork for sold, gifted or exchanged dogs, within two weeks and in line with sale agreements at no extra cost.

19.3 I will observe the following specific practices...

- I will not transfer from my care any puppy under the age of eight calendar weeks. Three days leeway is provided for collection. An exemption for a period greater than three days must be applied for and approved in advance by the Canine Health & Welfare Committee.
- I will research health issues to which my breed/s may be prone and will take all reasonable steps to eliminate or minimize those issues. These steps will always include giving serious consideration to matings I arrange, maintaining careful observations of the health of my stock and may include any of the veterinary checks available. Any test results will be made available to purchasers upon request.
- I will not mate any bitch at less than 12 months of age.
- I will not breed from a bitch aged eight years and over at whelping. Dispensation must then be applied for and approved by the Canine Health & Welfare Committee prior to the date of mating. This process may entail obtaining a veterinary report.
- I will not breed more than two litters from the same bitch within 18 months. Dispensation must be applied for and approved by the Canine Health and Welfare Committee prior to the date of mating **if a third litter is proposed. This process will entail obtaining a veterinary report.** A 12 month "rest" period must follow ~~the 3<sup>rd</sup> litter~~ **the whelping of the 3rd litter if approved.**

- I will not breed more than four litters from the same bitch. Dispensation must be applied for and approved by the Canine Health & Welfare Committee also prior to the date of mating. This process may entail obtaining a veterinary report.
- I will not mate a dog and a bitch that are close relatives (defined as father/daughter, mother/son or brother/ sister, i.e. same sire and dam, not necessarily same litter). Exemptions for numerically small breeds must be applied for and approved in advance by the Canine Health & Welfare Committee.
- I will not mate a bitch in cases where she has previously had three (3) caesarean sections except where a veterinarian has certified the fitness of the bitch for the mating and has provided a certificate of that opinion that is dated prior to the date of mating. Dispensation must then be applied for and approved by the Canine Health & Welfare Committee also prior to the date of mating.
- **When using artificial insemination, surgical insemination may be undertaken only in circumstances as advised by the reproduction veterinarian.**
- I will not use co-owned dogs, bitches or semen in my breeding without the knowledge and written consent of all owners and co-owners with an interest in the dogs, bitches or semen involved.
- If I wish to enter into a joint ownership arrangement with a new owner or to arrange access to the puppy for breeding or showing purposes once it is transferred/sold, I will fully explain the implications to the intending new owner and will encourage them to seek independent advice before committing to the transfer/sale. Before finalising the transfer/sale I will provide full documentation setting out the nature and terms of the arrangement. Further to the completion of Dogs New Zealand paperwork within the required two weeks of sale/transfer and I will allow a 90- day 'cooling down' period after the date of the transfer/sale during which time the new owner may withdraw from the arrangement and return the puppy at their own expense and transfer Dogs New Zealand registration back to me, after which I will fully refund the cost of the puppy.
- Where the new owner of a pup advises me of a health or behavioural issue with the pup that has arisen within nine months of the transfer/sale, or advises me at any time of an issue that may be due to a hereditary factor, I will at all times maintain cordial and helpful relations with the new owner. I will try to negotiate a mutually acceptable resolution with the new owner. In the event that the new owner and I cannot agree on any matter it may be referred to the Dogs New Zealand Director Secretary for consideration of mediation or a recommendation for referral to an appropriate civil authority.
- Any member has a right of review (Registration Regulation 4.4) by the Executive Council of any administrative decision made either pursuant to the Registration Regulations or any policy directive or discretionary power given to the administration pursuant to the regulations.

#### 19.4 Penalties and Conditions

Penalties and conditions will apply to any breach of a Breeders Code of Conduct practice as set out above.

To be made effective from ~~1 March 2023~~ **1 June 2024**

#### **Motion:**

**The above Registry Regulations regarding the Breeders Code of Conduct were reviewed and approved by the Executive Council.**

**Moved: LH Seconded: FH – Carried**

## DISPENSATIONS, PENALTIES AND CONDITIONS (to apply from **1 June 2024**)

Breeder's Code of Conduct Breach	Requirements for Dispensation	First Offence Penalties & Conditions*
Transfer care of puppy under the age of eight calendar weeks.	Exemption required to be approved by Canine Health and Welfare Committee for greater than the three-day leeway.	\$1,000 fine (per litter)
Mating a bitch less than 12 months of age.	No exemption is available.	<b>\$3,000 fine (per litter) applies if bitch is mated and whelps at less than 12 months of age, OR</b>
		<b>\$1,000 fine (per litter) applies if bitch is mated at less than 12 months of age, and whelps at 12 months of age or over.</b>
		<b>A veterinary report will be required</b> to certify the fitness of the bitch prior to its next mating.
		Puppies can be registered on any Register.
Breeding from a bitch eight years and over.	Dispensation must be applied for and approved by the Canine Health and Welfare Committee prior to the date of mating.	\$1,000 fine (per litter) applies if the bitch is whelped at over 8 years of age and dispensation has not been approved in advance.
	A veterinary <b>report will be</b> required to certify the fitness of the bitch <b>at time of application</b> . If deemed unfit to be bred from the bitch will be endorsed 'not to be bred from'.	Puppies can be registered on any Register.
More than two (2) litters within 18 months.	Dispensation must be applied for and approved by the Canine Health and Welfare Committee prior to the date of mating.	\$1,000 fine (per litter) applies if a 3rd litter is whelped within an 18-month period and dispensation has not been approved in advance.
	A veterinary report will be required to certify the fitness of the bitch at time of application.  A 12 month "rest" period must follow the whelping of the 3rd litter <b>if approved</b> .	Puppies can be registered on any Register.
More than four (4) litters from the same bitch.	Dispensation must be applied for and approved by the Canine Health and Welfare Committee prior to the date of mating.	A \$2,000 fine (per litter) applies, and the kennel name is suspended with the fine payable before reinstatement, if applicable
	<b>A veterinary report will be required to certify the fitness of the bitch at time of application.</b>	Puppies can be registered on any Register.

## DISPENSATIONS, PENALTIES AND CONDITIONS (to apply from 1 June 2024)

Breeder's Code of Conduct Breach	Requirements for Dispensation	First Offence Penalties & Conditions*
Close relative mating.	Exemptions for numerically small breeds must be applied for and approved in advance by the Canine Health & Welfare Committee.	\$1,000 fine per litter applies if a first-generation mating is whelped where an exemption has not been approved in advance.
		Puppies can be registered on any Register.

### \* Second Offence

In cases where a member breaches the BCOC (any offence) a second time the fine (per litter) will double.

### \*Third Offence

In cases where a member breaches the BCOC (any offence) a third time the litter will be registered on the Limited Register (number II) and the kennel name will be suspended with a \$3,000 fine (per litter) applying and payable before reinstatement, if applicable.

### Motion:

The above Breeders Code of Conduct Dispensations, Penalties and Conditions were reviewed and approved by the Executive Council.

Moved: LD Seconded: FH – Carried

### **SPECIAL SHOW NEUTERS RECOMMENDATION**

The SIGSL committee and the Otago German Shepherd Dog Club have recommended to Executive Council to consider new show regulations so that the class 18 and 18a be available for all shows, despite the breed or the type of show (specialist or all breed). This will align the criteria for everyone, make it more clear for exhibitors and international judges, and hopefully increase entry numbers.

If this ruling can't be made for all clubs, would it be possible to make the ruling for German Shepherd Specialist clubs.

#### **Discussion:**

The EC discussed in detail the letter from South Island German Shepherd League and the Otago German Shepherd Club and resolved that the Regulation Committee would consider the request for a rule change and bring back a rule change recommendation to the April E.C. Meeting.

**Moved: FH Seconded: LD – Carried**

**Abstain: BH**

## **5. COMPLAINTS / DISPUTES**

### **RECOMMENDATION FOR SUSPENSION OF KENNEL NAMES FOR BREACH OF REGISTRY REGULATIONS.**

Report by Director Secretary (ST)

Under Registry Regulation 6.5, a number of number of kennel names were recommended to be suspended for failure to abide by Registry Regulation 9.1.1 after receiving the final 28-day late warning.

#### **Motion:**

The Executive Council considered and approved the suspension of kennel names submitted to the February 2024 Executive Council meeting.

**Moved: FH Seconded: CM – Carried**

### **COMPLAINTS & DISPUTE REPORT**

Report by Director Secretary (ST)

The Executive Council discussed the report, including the results of two appeals to Judicial Review. ST provided an update on a dispute which is scheduled for a mediation hearing in front of an District Court judge in April.

### Report Received

### REGISTRATION DECISION REVIEW

Application to Review Registry Decision

Complaint Case 001 – Registration Regulation 6.1 notification of litter/registration of puppies

#### Motion:

**The breeder must follow Registration Regulations and gain approval of all co-owners before submitting any litter notification.**

**Moved: FH Seconded: JB – Carried**

### APPEAL OF FINE IN RESPECT OF THE BREEDERS CODE OF CONDUCT

EC considered the appeal from a breeder and resolved that the puppy will be registered once the fine has been paid. The penalty and condition relate to the Breeders' Code of Conduct regulation 19.3 "I will not mate any bitch at less than 12 months of age."

**Moved: CM Seconded: SM Carried**

### EXCLUSION OF DOGS – ELIMINATING POTENTIAL FOR VEXATIOUS COMPLAINTS

KM presented a comprehensive report and a series of recommendations on the serious irregularities in the interpretation and then application of the Show Regulation regarding the exclusion of dogs from shows.

There is the potential for vexatious complaints to arise from the conformation sector. Care was required, as often what is considered normal behaviour for some breeds, can be viewed as "aggression" in others (in accordance with the Show Regulation 1.27).

#### Discussion:

- Executive Council discussed the issue of the stand down period and exclusion by judges as well as the importance of the show disputes committee working with the show manager.
- This emphasises the importance of show manager training which need to be incorporated into the launch of the AU Show Manager program.
- There was much discussion on incorporating the AKC "Bite Map" into any updated Incident Report.



- The current Incident Report is be placed both under the I & S sections of the Official reports on the Dogs NZ Website.
- ST to email current copy of Club / Show handbook to FH for updating.

**Motion:**

**The Regulation Subcommittee are to review the report and to present to Executive Council any recommended show regulation changes and updates to the Show Incident Reports.**

**Moved: FH Seconded: GC – Carried**

## **6. OFFICE REPORTS**

### **DIRECTOR SECRETARY FEBRUARY 2024 REPORT**

Report by Director Secretary (ST)

The Director Secretary presented a report on the current and proposed structure of the National Office and the key challenges in developing the office into a modern membership service organisation. The FY 24-25 Budget and Business Plan has a focus on a number of projects and staff appointments that are aimed at achieving this goal before Dogs NZ consider a new governance structure at ACOD 2025.

These projects include:

- Re-engineering our office process and protocols which are a dysfunctional combination of legacy process (*we have always done it this way*), rules & regulation process (*we do this way because of the rules & regs say so*), and automated processes (*improvements we have recently made in our registry system*).
- Adding to our staffing capability and capacity.

**Discussion:**

There was much discussion on the proposed new projects and staff roles with feedback to the Director Secretary regarding the importance of realistic Position Descriptions and expectations.

**Moved: FH Second: CR - Report Received**

### **CLUBS REPORT**

#### **SHOW REGULATION EXEMPTION APPLICATION**

Marlborough Kennel Association applied for an exemption re: show regulation 4.1.1(c) & 4.1.1(d) for an exemption for their May Championships Shows.

**Discussion**

Executive Council believes that what is proposed in the exemption show regulation request meets the intent of the regulation and should in this one instance approve the exemption.

Discussion followed on if it was time to rescind the show regulations as they had served their purpose. It was decided to consult with NZDJA before any move to withdraw the regulation effective at 1 January 2025. Proposal to be further discussed at April E.C. meeting.

**Motion:**

**The Executive Council approve the exemption re: application of show regulation regulations 4.1.1(c) & 4.1.1(d) for the Marlborough Kennel Association shows in May 2024.**

**Moved: JB Seconded: FH– Carried**

**PREMIER SHOW DOG OF THE YEAR EVENT DATES REQUEST**

Premier Dog of the Year show have asked Dogs NZ to protect their December event date as an annual date in the 5 year event calendar.

This is difficult to do as whilst the club is recognised with Dogs NZ it does not have the status of other clubs, i.e. affiliated or associated, and the event is a match and not an open or championship show. A recognised society is a lower status club and comes last in the order of priority for the granting of show dates in Show Regulations. They are required to apply every year for a date and don't have a date that carries over from year to year.

**Discussion:**

Executive Council discussed the option for the Premier Show Dog to join with an All Breeds Club Show to protect a date. The opportunity of the Premier Show Dog to be covered by Dogs NZ Liability Insurance (as the Supreme Dog Show is) was also discussed.

**MAINLANDS STAFFORDS SOCIETY – AMMEND SHOW REGULATION (2.1.2.52.2)**

The Mainland Staffordshire Bull Terrier Society asked Executive Council to amend the current Show Regulation 2.1.2.5.2 regarding holding any other shows within a Radius of 325km of an All Breeds Show in the same island.

The club's position is that a strict interpretation of the straight line 325km radius prevents it from using its "home ground" of McLeans Island for speciality shows on the same weekend as All Breed shows in Dunedin. It asks E.C. to consider either amend the show regulations that this is by road (not radius) or to decrease the kilometres by 30 which will place the Canterbury Kennel Club at McLeans Island, outside this range.

**Discussion:**

Executive Council discussed the application to amend Show Regulation 2.1.2.5.2 and noted the rationale for the Radius of 325km as it matched existing NZDJA regulations. While sympathetic to

the Mainland Staffordshire Bull Terrier Society reasoning for the amendment discussion also noted that it is undesirable to have a series of regulation changes driven by individual club needs.

**Motion:**

**That Executive Council decline the application to amend Show Regulation 2.1.2.5.2 regarding holding any other shows within a Radius of 325km of an All Breeds Show in the same island.**

**Moved: KM Seconded: SM – Carried**

**Abstained: BH / GC**

**DOGS ON REPORT FEBRUARY 2024**

Report by Colleen Begg (Membership Manager).

**There are 2 decisions for Executive Council to consider and a lengthy report**

**First Decision for Consideration**

**Takoda Rattle And Hum At Chasewood 03799-2023 Staffordshire Bull Terrier owned by S Vermeer**

This male Staffordshire Bull Terrier was excused from the ring after it bit the judge on the hand at Waimakariri KA's Championship Show in October 2023.

As the dog made contact with a person he was placed on 2 month stand down and after providing evidence of training was to complete the 6 observations.

Subsequently the owner of the dog has transferred ownership of the dog to a pet home and the dog's records have been endorsed "Not to be shown or bred from".

**S Vermeer has requested that the endorsement "Dog on report" be removed from the dog's records. Note the dog was not shown after the incident before the transfer of ownership was applied for.**

**Appeal Declined:**

**Moved: FH, Seconded: JB – Carried**

**Shamrock Chantilly Lace 02986-2023 Dachshund (Min. Long Haired) owned by J Erskine**

The female Dachshund (Min. Long Haired) was placed on report after the dog was excused from the ring at Cambridge Kennel Association's Championship Benefit Show held on 1 January 2024 for aggression towards the judge.

The dog was placed on report and was entered and observed at Manawatu Kennel Association's championship shows on 29 January 2024. The observer reported that at the first show, the dog

showed without any signs of aggression, it was unsettled on the table but the judge was able to examine the dog.

At the show in the afternoon, the dog was unable to be examined on the table at all and attempted to bite the judge. The dog was excused from the ring and was not shown at any of the other shows being held that weekend.

The owner has been advised of Show Regulation 19.13.5.4 " If an unfavourable report is received the dog shall forthwith be declared ineligible for exhibition at any fixture held under New Zealand Kennel Club Rules and Regulations. The dog shall remain ineligible until the Executive Council meet and consider the unfavourable report."

The owner has been advised and that the dog cannot be shown. The dog's records have now been updated to show the endorsement "Not to be shown – on report" which means no entries can be accepted by any club.

The owner advises the following -

"I Have decided to withdraw Shamrock Chantilly Lace from showing for 6 months and during this time she will be attending the Cambridge Dog School and will be doing their courses in Behaviour Training

Once she has competed these and with a lot of socialisation we would live to give her another try in the ring

She is an exceptional little dog and it will be worth the effort ".

**Moved:**

**That the dog Shamrock Chantilly Lace 02986-2023 successfully pass CGC Foundation before re-entering the show ring.**

**Moved: CR Seconded: LD – Carried**

**Ch Weblyn Rogue For A Reason 04767-2016 Gordon Setter owned by R Anderson**

This male Gordon Setter was placed on report at the Curtain Raiser after it showed aggression towards another dog owned by the same owner.

The dog has now completed the required observations with no problems reported. The owner has been advised and the endorsement removed.

**GR CH Tsarjolan Bright Star Gazer 07124-2021 Chow Chow owned by J Jenkins-Piggot**

This male Chow Chow was placed on report after an incident at the Purina Pro Plan National Dog Show with a German Shepherd Dog puppy.

The dog has now completed the required observations with no problems reported. The owner has been advised and the endorsement removed.

**Blackhills Running Free 01957-2022 Labrador Retriever owned by R Baker -Treblico & M Baker**

This female Labrador Retriever was placed on report following an incident at Bay of Plenty Gundog Show Society's championship show.

The dog has now completed the required observations with no problems reported. The owners have been advised and the endorsement removed.

**Stonewall Silver Knight 07625-2022 Bulldog owned by F Muncey**

This male Bulldog was placed on report after an incident at Purina Pro Plan National Dog Show.

The dog has now completed the required observations. The owner has been advised and the endorsement removed.

**SPR CH Lanascot Was This The Answer 04658-2017 Irish Setter owned by C Cederman**

This male Irish Setter was placed on report following an incident with an English Setter at the Purina Pro Plan National Dog Show.

The dog has now completed the required observations with no problems reported. The owners have been advised and the endorsement removed.

**Christabo Wild Saffron 03293-2019 Dalmatian owned by S Lewis**

This female Dalmatian was placed on report after an incident at Canterbury Kennel Association's Championship shows on 17 November 2023.

The show manager reported that the dog was involved in an incident with a Staffordshire Bull Terrier. Witnesses advise that the Dalmatian was off lead and not under control and rushed at the Staffordshire Bull Terrier which was on a lead..

The owner was advised and the dog's records endorsed.

The dog has now completed 6 observations. The endorsement has been removed and the owner advised.

**Glenmourne Bravo In Disguise 09638-2021 Boxer owned by S Williams**

This male Boxer was excused from the ring by the judge at Pencarrow & Upper Hutt Kennel Association's Championship shows in November 2023.

The owner has been advised that the dog has been placed on report and the dog's records have been endorsed.

**Ohutu Hidden Gem JD 04012-2020 Border Collie owned by K Pierson**

This female Border Collie was placed on report when it showed aggression towards two dogs whilst competing at Wanganui Dog Training Club's Championship Jumpers Events on 7 January 2024.

The dog was finishing its run and rang out of the ring towards another dog. The owner of that dog picked up her dog and the dog continued towards another dog, dropped to the ground

baring her teeth and growling at the second dog. The owner of the dog went over and had her dog under control very quickly. There was no contact with either of the other dogs.

Agility Committee have been advised and they will be arranging for the observers.

The owner has advised that the dog will not be competing until at least March.

Tsarjolan Piping Hot Star 05096-2022 Chow Chow owned by N Yule

This female Chow Chow has been placed on report after the steward at Pencarrow & Upper Hutt Kennel Associations Championship shows on 5 November 2023 advised that he was bitten on the leg by the dog in the ring.

The steward advises that he had a brief conversation with the owner of the dog, then stepped towards the steward's table. As they did so the dog spun around and bit their leg at the back of the knee. The steward advised that there was no growling or warning from the dog. The wound was bleeding and there were 2 puncture wounds.

The dog was scratched and the show manager informed.

The dog has been placed on report with 2 month stand down period, the owner advised and the dog's records endorsed.

**Buzz Lightyear OB/9391 Border Collie/Beardy/Heading Dog owned by D Paterson**

This male Border Collie/Beardy/Heading Dog has been replaced on report after the dog bit another competitor on the arm. The other exhibitor did not have a dog and, according to witnesses, did not appear to walk too close. The dog was leashed but, as the other person walked past, the dog lunged out to the end of its lead biting the exhibitor on the right forearm. The show incident report advises that the clothing was not torn, no bleeding but the arm was bruised (picture was provided).

Dog's owner advised that the dog was placed on 2 month stand down, dog's records endorsed.

Agility Committee were advised and they will be arranging the observations.

**Lexi OB/8909 Rottweiler owned by N Kitson**

This female Rottweiler was placed on report following a show incident report received from the test manager of South Canterbury Dog Training Club. They advise that whilst the dog and owner were passing through an area where the club was holding their Championship Jumpers Evens on 11 November 2023, the dog (which was on a lead) bit another dog (also on a lead).

The other dog sustained 14 stitches on the left hand side of her upper back leg and 2 staples on the right hand side under the tail. Pictures were provided of the dog's injuries.

The owner of the other dog advises that her dog was on a short lead and that the other dog walked past on a long lead and came towards her dog first. That when they approached, the other dog started jumping up and barking into her dog's face. Her dog responded "unfortunately in the way she did. The whole incident happened very quickly and I believe both dogs were as

much to fault as the other. It is very unfortunate that Winnie came off second best and I sincerely apologise for the situation.”

The dog was placed on report with 2 month stand down, owned advised and the dog's records endorsed.

The Agility Committee were advised and will be arranging the observations.

**Ch Heeza Maverick Of Charizelle AD JDX 01287-2019 Parson Russell Terrier owned by J Rennell**

This male Parson Parson Russell Terrier had been placed on report for leaving the ring and chasing another dog who was competing in another ring at Taieri Canine Training Club's Championship Agility Event on 10 December 2022. Witnesses reported that the dog nipped the other dog twice in the rear.

The dog was required to have 2 months stand down and evidence provided of suitable training or assessment.

Tis dog has been observed by persons appointed by the Agility Committee who have advised that the dog has completed the required observations.

The endorsement has been removed for the dog's records and the owner advised.

**Gesundheit La Dolce Vita At Hagen 00523-2019 French Bulldog owned by E Hagger & E Tooth and Gesundheit Lovestruck At Hagen 05257-2021 French Bulldog owned by M McDonald-Cistrone & G Hagger & E Tooth**

These two female Bulldogs have been placed on report following an incident at Auckland Exhibition Centre's Benefit Show on 3 February 2024.

The show manager advises that both dogs were caged but managed to escape and ran at another French Bulldog that was on a lead and walking past with its owner. Witness reports vary as to whether the two escapee French Bulldogs made contact with the other French Bulldog but the other dog had no injuries although, according to its owner, it was shaken and nervous.

After talking to the witnesses, the owner of one of the French Bulldogs who was also the person showing the second French Bulldog and the agreement of the owner of other dog, both female French Bulldogs have been placed on report for aggression towards a dog with no contact made.

The owners have been advised and the dog's records endorsed.

**Moved: CM Seconded: SM - Report Received**

## **7. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS**

### **BREEDS STANDARD COMMITTEE**

Report from Marin Hewitt, Chairperson.

The committee met by email.

### **1. Kleiner Munsterlander**

A request has been received from a member to have the Kleiner Munsterlander recognised as they are going to be importing the breed into New Zealand.

#### **Recommendation 1**

That the Kleiner Munsterlander be recognised by Dogs NZ.

**Moved: Seconded: – Carried**

#### **Recommendation 2**

That the FCI Standard No. 102 be adopted for the Breed.

**Moved: Seconded: – Carried**

#### **Recommendation 3**

That any references to Disqualifying Faults be renamed Very Serious Faults.

**Moved: Seconded: – Carried**

#### **Recommendation 4**

That the Canine Health and Welfare Committee be requested to recommend any mandatory Health tests required for the breed to be recognised.

**Moved: Seconded: – Carried**

#### **Recommendation 5**

That the New Zealand Dog Judges Association be requested to conduct an Open Book examination for all judges listed on the Gundog Championship panel.

**Moved: Seconded: – Carried**

#### **Recommendation 6**

The requirement to have a Working Trial as mentioned in the Standard shall not apply to dogs in New Zealand.

**Moved: MH, Seconded: JB – Carried**

### **2. Rabbit Dachshund (Kainchen)**

The Rabbit Dachshund is a variety recognised by FCI and is also recognised in Australia. It is also known in Germany as the Kaninchen. The variety is not recognised in the UK so there is no RKC Standard for the breed.

One of this variety is going to be imported very shortly into New Zealand and is going to need be Registered. To do this we will need to adopt the FCI Standard No. 148 Dated 14.03.22 a copy is attached.

As Australia has adopted the English translation of the Standard, as we will, then the official name of the Variety will be Rabbit Dachshund and there will be the three coats: Smooth, Wire and Long.



There are still several issues which will need to be resolved including whether Judges will be encouraged to measure the Rabbit Hound as per the FCI Regulations and whether judges will be required to sit an Open Book examination.

#### **Recommendation 7**

That the Rabbit Dachshund (Kaninchen) be recognised by Dogs NZ and FCI Standard No.148 be adopted for the breed.

**Moved: MH Seconded: SM – Carried**

### **CAININE HEALTH & WELFARE REPORT**

Report from Lynley Drummond, Chairperson.

Key initiatives of the Canine Health & Welfare Committee (CHWC) include Minimum Breed Health Test requirements (LRL's) and the Respiratory Functional Grading Scheme (RFG).

Steady progress continues with LRL's progressing through the process. At the February CHWC meeting submissions were reviewed for Cavalier King Charles Spaniels, Rhodesian Ridgebacks, and Golden Retrievers. These breeds, along with English Springer Spaniels (which received no submissions on the proposed LRL) will now proceed to the vote. Several changes to the dialogue and voting process will be put in place to support members and avoid failure and skewing of the LRL vote due to questions being optional. An information sheet providing a brief overview of the health tests and their significance to the breed, along with a why voting is important, and the process will be sent out with each invitation to vote.

Currently the Bavarian Mountain Scent Hound, St. Bernard, Bulldog and French Bulldog LRL's are in progress with submissions closing 28<sup>th</sup> February 2024. There have been no new enquiries for support to develop LRL's to the CHWC, however new LRL's will be developed for the new, recent and breeds identified as "vulnerable". There is also a need to revisit several breeds that failed to reach the minimum 75% support but appear to have interest in resubmitting. For several breeds access to specialist veterinarians for specific health testings continues to be a concern. The CHWC is supporting clubs who are looking to organise testing days and follow up on several options discussed and agreed to previously. This includes the preparation of consistent messaging and communication for members.

The RFG scheme is now in place with 22 vets currently listed on the DogNZ web site, covering most of the country. With the RFG now a requirement for the registration of pug litters this is great progress.

The Breeders Code of Conduct has been revised- mainly with some editorial changes for clarity and to reduce conflicting statements. Two changes include the specific allowance of surgical AI based on veterinary advice, and the recommendation for the introduction of a fine specifically for bitches whelping at less than 12-months of age. The table of penalties and conditions has been updated to make things very clear. The CHWC heavily debated the potential consequences for those who applied for a dispensation, had the dispensation declined, and then went ahead with

the breach. As the system currently stands, they are subject only to the standard breach fine. The CHWC agreed this was something that would be best discussed by EC. The CHWC is conscious that the BCOC has a strong educational role, the fines are intended as a deterrent, and becoming increasingly punitive could drive poor decisions into the dark.

A working group across all dog sports has been formed to look at what constitutes harsh handling. The aim of this work is to provide some general context and guidelines, allowing for each discipline to also have some specific guidelines.

CHWC continue to have the Code of Welfare as a discussion topic and given its importance CHWC will prepare a recommendation for EC on the process for the way forward to strategically develop position statements. Once the process is agreed, then it is an easy path forward and responsibilities and timelines for delivering the necessary output can be identified. This will prevent any last-minute pressured preparation, confusion on DNZ positions and subsequent EC approval. The plan for the development of Health and Welfare positions for DNZ, has been delayed due and will now be presented to EC for approval at the April 2024 meeting. This is a priority for the CHWC.

#### **Discussion:**

Executive Council discussed the format of LRL survey voting, especially the wording and placement of the “do you want a LRL” question which is under review by the CH&W committee.

Any proposed changes to Show Regulation 19.10 regarding stand down periods for dogs suffering from contagious or infectious diseases are to be forwarded to the Regulations Subcommittee.

**Moved: SM Seconded: CM- Report Received**

### **AGILITY COMMITTEE REPORT**

Report from Paul Taylor, Chairperson.

#### **AC committee Meeting**

The last AC meeting was held at DNZ Ardmore facility over the 20<sup>th</sup> and 21<sup>st</sup> January 2024.

#### **Topics for Executive Council meeting:**

##### **Financial Matters.**

Amending the kiwibank access authorities for our Treasurer and Chair remains outstanding, with DNZ staff involved in trying to get this resolved.

The bank balance continues to be favourable and expenses are tracking as budgeted and income remains above budget.

#### **Discussion points:**

- A) The Agility Committee voting schedule has new committees taking over in December following elections every two years. The next scheduled election is this year. The current budget document mailout from DNZ accounts and requirement for operating budgets to

be submitted in Jan/Feb timeline places considerable pressure on what could quite conceivably be a total new committee, to be able to provide accurate information for DNZ operating budget. We acknowledge that the required timeframe can't change due to the financial year but would welcome an EC discussion about the possibility of the templates being sent earlier to enable the outgoing committee or indeed current committee's more time to prepare budget figures than what currently occurs with only the Christmas period being available, with budget templates typically being released in December. We request that EC discuss this proposal.

- B) Following on from the New Zealand Dog Agility Championships held over Labour weekend last year, surplus funds are held in the Zone one DAC account. The AC received a request to spend circa \$3500.00 (we have requested a quote for purchase cost and ongoing maintenance costs) on an AED which would be provided onsite at every agility show being held in Zone one. We feel that this is a great step in providing the best possible medical equipment for DNZ members and any members of the public who attend these shows. However, as it is above the figure that our treasurer feels would fit into the capital purchase category. We request that EC discuss this proposal.

**Moved: CR Seconded: SM- Purchase Approved**

#### **Website security**

It is understood that the DNZ website does not include any security features. Current enhancements have seen the inclusion of contact details and bank account details on the online judging contracts and information that is subsequently passed onto clubs show secretaries. We request that the EC discuss getting an SSL certificate loaded on the server against the dogagility website domain.

#### **Regulation Updates**

We understand that the EC wishes to only discuss and ratify amendments to agility regulations in the meetings immediately prior to 1 January and 1 July. However, at our recent meeting some errors in the current regulations have implications for safety, place financial burden on clubs and to provide regulations covering circumstances that have recently occurred for the first time, so we are requesting that the EC consider an out of sequence review and ratification as per the attached document.

Your consideration on this matter depending on available time would be gratefully appreciated. Our next meeting is scheduled for 31<sup>st</sup> March and 1<sup>st</sup> April at Ardmore.

#### **Judges Appointment**

Nicloa Parmenter be promoted to Ribbon Trial panel.

**Moved: CR Seconded: KM - Approved**

#### **Discussion:**

Executive Council discussed the Agility report noted that the request for a security review of the Agility website be included in the general security review of Dogs NZ Websites and databases by the Database & Website Development Manager.

CR requested that when entering into the FY2025-26 budget round that the Dogs NZ Treasurer coordinate with the current Agility Treasurer early in October / November so that the draft Agility budget is in place before any potential December turnover in Agility committee positions.

**Moved: CR Seconded: CM - Report Received**

## **DOG TRAINING COMMITTEE NOVEMBER REPORT**

Report from Geoff Collins, Chairperson.

### **1. Dog Training Committee Meetings**

A meeting of the next Dog Training Committee was held at Porirua on 13 January. The next meeting will be via Zoom on Wednesday 6 March.

### **2. Southern Region Deputy Representative**

We have a new Southern Deputy Representative, Wendy Champion, to serve out the remaining term until May this year after the resignation of the previous deputy in November. Wendy has also agreed to act as the treasurer for the Dog Training Committee, overseeing the DTC account we now have.

### **3. Dog Training Committee Secretary**

We have also appointed a secretary (Tanya Emms) to take the minutes for the Dog Training Committee meetings (as per the regulation that came into effect on 1 January). The secretary position will not formally be part of the Dog Training Committee (e.g. no voting rights).

### **4. Nominations and Elections for all Deputy Region Representatives**

The term for all three deputies and one of the Rally-O subcommittee members will end in May so we will need to put out a call for nominations in March for the following (due in by 16 April):

- Northern, Central, and Southern Deputy Region Representatives
- Central Region Rally-O subcommittee representative

The expectation is that Wendy will reapply to be the Southern deputy, but we are obliged to put out an open call for nominations.

### **5. Judge Appointments and Promotions**

The following person has been approved for promotion:

- Mel Evans promotion to Rally-O Advanced panel.
- Michelle Ingham to Working Trials UD panel.

**Moved: GC Seconded: JB – Carried**

**Abstained: BH**

**6. Updated Dog Training Regulations**

A new version has been posted with effective date 1 January 2024 to include the changes from the 2023 voting rounds.

**7. Top Dog Rankings**

We have a winner for the Obedience Top 20 for 2023: Chris Kenny and her Border Collie, Zuma. A presentation will be made, including a certificate and Pro Plan dog food, at an Obedience show in February.

We are also investigating how to introduce a Top Dog ranking system for Rally-O and a draft method has been presented to the committee. It is a bit more complicated with Rally-O as the key results are the qualifications but not all qualifications at a show are currently recorded in the Dogs NZ show program as this is geared towards placings. The new show program will need to be able to record all qualifications for the Rally-O rankings to work.

**8. Dog Training Requirements for the New Show Program**

I have submitted a list of requirements and desired features for the new show program specific to Dog Training (Obedience, Rally-O and Working Trials). I am keen to work with the developers of the new system to ensure these requirements are understood and implemented where possible.

**9. Train the Trainers Seminar**

A very successful train the trainers seminar was held by Karen Sadler in Christchurch on Saturday 20 January aimed at trainers of domestic obedience classes at dog training clubs. This was well attended with 51 handlers and received very good feedback. We are now planning for the next seminars in the Central and Northern regions.

**10. National Dog Show 2024 – Obedience and Rally-O**

- We intend to hold the Obedience and Rally-O events, all in one ring, on the Thursday through to the Saturday as follows (subject to change):
  - Thursday 5<sup>th</sup> September: Obedience Beginners and Novice followed by Rally-O Novice
  - Friday 6<sup>th</sup> September: Rally-O Advanced followed by Obedience Test A and Test B
  - Saturday 7<sup>th</sup> September: Obedience Test C followed by Rally-O Excellent
- This will be a full open-entry show (unlike the invitation events at the 2023 NDS)
- One of the judges we have invited to judge obedience wants to compete in obedience on one of the days she is not judging. Is this allowed?

**Motion:**

**That the Judge is allowed to compete at Dog Training events at NDS 2024.**

**Moved: GC Seconded: CR – Carried**

**Opposed: BH**

- We are considering providing a subsidy to attend the National for the 10 top-ranked Obedience dogs based on results from 1 January to, probably, 30 June. A similar thing will be done for Rally-O if we can devise a suitable ranking scheme in time.

**11. Five-year Calendar**

I have created a five-year Dog Training to cover Championship Obedience and Rally-O plus Companion Dog Trials and Working Trials. This is available on the Dog Training website and allows individuals and clubs to see the like dates for shows in future years (currently up to 2028) based on using the same ISO week number each year (but adjusted for the moving dates of Easter and Matariki etc.). I am hoping that this can also be used for planning to avoid, where possible, clashes between Dog Training and Agility events in the same local area.

**12. National Dog Training Assembly 2024 (Christchurch, Labour weekend)**

- The Southern Region is holding this again at the Riding for the Disabled venue at the Canterbury Agricultural Park. Planning for this event is going well.

**13. Dog Training Regulation Correction**

There is requirement to change the qualifying score for the Test A qualifying award from 138 to 119 points (as the total points have just changed from 145 to 125 points from 1 January).

**Motion:**

**9.1.5.4 Test A Obedience Award**

A dog having achieved six qualifying scores ~~in Test A championship obedience tests~~ of 138 points or more ~~(for tests prior to 1 January 2024)~~ or 119 points or more ~~(for tests from 1 January 2024)~~ ~~in a Test A championship obedience tests~~ under a minimum of two separate judges is entitled to be awarded the suffix OA after its name.

**Moved: GC Seconded: FH- Approved**

**Discussion:**

The use of photos and seals on Dogs Training Championship Certificates was discussed. Director Secretary to provide a National Office report on the protocols & fees regarding Award certificates to the April Executive Council meeting.

**Moved: GC Seconded: FH - Report Received**

**CAININE GOOD CITIZEN COMMITTEE REPORT – FEBRUARY 2024**

Report from Arend van den Bos, Chairperson.

Since the last EC report, Dogs NZ CGC Committee meetings via Zoom were held on Sunday October 29<sup>th</sup> and 26<sup>th</sup> November 2023.

Next two meetings' Dogs NZ CGC Committee meetings are scheduled for Sunday February 25<sup>th</sup> and Sunday March 31<sup>st</sup>, 2024.

**Café Exercise**

As narrated in the last report, all registered Dogs NZ CGC Assessors had been invited to provide feedback on the Bronze Café Exercise, and all responses received had been commendatory.

Likewise, comment had been sought for the proposed introduction on 1 July 2024 of the Silver and Gold Café Exercises. Again, the responses received were approbatory, with hints of enthusiasm to inaugurate as early as possible.

Like following the Bronze Café exercise, there may well be encountered some minor teething problems, with subsequent adjustments requiring to be made. However, having had the benefit of trialling the Bronze Café Exercise first, many of the initial quandaries encountered are not expected to recur with the introduction of the Silver and Gold Exercises.

Considering feedback received and adjustments having to be made subsequent to the Bronze Café Exercise having been introduced, adjusted copies of the proposed Silver and Gold Café Exercises have been supplied along with this report for EC review.

### **CGC Assessment Day Management**

Feedback was requested from all Dogs New Zealand registered CGC Societies to describe how they individually manage Assessment days. From the few responses received, there appears to be a variety of effective strategies employed to particularly manage issues relating to large entry number.

A summary of what was presented is to be placed on the CGC Webpage for the benefit of all registered CGC Societies to take note of and use if felt appropriate for their circumstance.

### **CGC Assessment Notifications**

The CGC Committee thanks the EC for their consideration of the matter pertaining to an ongoing problem of Dogs New Zealand registered CGC Societies failing to comply with a specific CGC Manual requirement stating that they MUST “***notify the CGC secretary at least 3 weeks in advance of any impending CGC assessment including details of contracted assessor/s, levels, dates and proposed location/s.***”

Following feedback from the EC (via their CGC representative), the committee proposes that the following statement be issued by the Dogs New Zealand Director/Secretary to all Dogs New Zealand registered CGC Societies:

In compliance with the Dogs New Zealand Canine Good Citizen Manual (1 January 2023) pp4, “***The hosting club shall notify the CGC secretary at least 3 weeks in advance of any impending CGC assessment including details of contracted assessor/s, levels, dates, and proposed location/s.*** Email notifications to be sent to [cgc@dogsnz.org.nz](mailto:cgc@dogsnz.org.nz)”.

### **Online Examinations**

CGC Committee awaits instruction as to what commitment Dogs New Zealand is willing to undertake to fund and administer online examinations for CGC Assessors.

### **Urban Program**

A proposed Urban Program that will be conducted concurrent with the Dogs NZ CGC program has progressed to a point where an appropriate training manual can be drafted.

### **Applications and Appointments**

Continuing from the matter previously recorded of two applications from Private CGC Trainers to become recognized CGC Assessors; the matter has now been resolved.

As stated in the previous EC report, concerns were raised over accusations that both applicants lacked any association with a registered Dogs NZ CGC Society. This was subsequently found to be in error, and both applicants have now been approved by the CGC Committee.

This matter did however raise the fact that there was no request for CGC Society affiliation to be stated on a CGC Assessor Application form. This has subsequently been corrected, as it was felt (by a majority of the CGC committee), that such an affiliation was deemed a requirement for Dogs New Zealand CGC Assessors. Particularly those who are themselves Private Trainers and are potentially operating independent of Dogs New Zealand Societies.

An application from Robyn Holden for a year (2024) sabbatical from CGC Assessing was approved by the CGC Committee.

I shall myself be overseas during the months of April, May, and June. It is intended that a report will be presented for the April EC meeting, but one for the June EC meeting is at this stage, uncertain.

### **Discussion:**

The request for support on the Clubs requirement to notify assessment within a three week period was noted and to be supported by a reminder notices in Dog iE news.

The development of online CGC Assessor exams will be included in the CGC Database scope of work projects.

**Moved: Chair: - Report Received**

## **SCENT WORK COMMITTEE REPORT NOVEMBER 2023**

Report from Arend van den Bos, Chairperson.

### **1. Dogs NZ Scent Work Committee**

At the time of writing this Dogs New Zealand Scent Work report, there have been two Scent Work Committee meetings conducted through "Zoom." November 5<sup>th</sup> and December 3<sup>rd</sup>, 2023.

The next two scheduled meetings are February 4<sup>th</sup> and March 3<sup>rd</sup>, 2024.

### **2. Scent Work Committee Administration**

At the bequest of the Dogs New Zealand EC further discussion has occurred within the Dogs New Zealand Scent Work Committee in preparation for the Dogs New Zealand Scent Work Committee becoming an elected committee. Considerable progress in this regard, with a recognition that an



appropriate Dogs New Zealand Scent Work Register be established.

All of the information (barring a few missing email addresses) is available for this to occur when Dogs New Zealand are in a position to upload and establish such a register in preparation for voting to occur.

### **3. Dogs NZ Scent Work Regulations**

Regrettably some errors in the new Scent Work Regulations that came into effect 1<sup>st</sup> January 2024 have been noted. All of these errors either arose from incorrect information intended to be supplied or grammatical errors made while reprinting the Regulations.

Errors are almost inevitable when a large volume of Regulation changes is made on a singular occasion. While there has been an established understanding that Dogs NZ Scent Work Regulations be only presented at their April and November meetings, this has largely been so that frequent reprinting on the Regulations does not need to occur. On this occasion, however, it is requested that an exemption be made to approve Scent Work Regulations presented in the Regulations section of the EC Agenda.

All are NOT new proposed Regulations, but merely corrections of what was presented to the EC in November.

Should this be found to be acceptable, Scent Work Judges and Participants could be informed as to the corrections directly, so a reprinting of the Scent Work Regulations would not be necessary.

### **4. Dogs New Zealand Scent Work Judges Appointment/Promotions**

One Scent Work Judges Appointments/Promotions application has been received for EC endorsement.

Barbara Nolan - Novice Interior

**Moved: FH Seconded: CM – Carried**

### **5. Dogs NZ Scent Work Members.**

Currently, the Dogs NZ Scent Work Register indicates a roll of 631 of which 84% are current Dogs NZ Members. Almost two thirds of those on the current Scent Work Register are also active participants in Dogs NZ Qualifying Scent Work Trials.

### **6. Note**

I shall be overseas for the months of April May and June. A report should be able to be submitted for the April EC meeting but not for the June EC Meeting.

**Moved: Chair: - Report Received**

## **STRATEGY WORKING GROUP TERMS OF REFERENCE**

### **1. Working Group Meetings**

#### *Governance Working Group*

- The Working Group has met twice and published in the February Issue of NZ Dog World an outline of its proposed schedule of work and timelines which culminates in remits and recommendations on future governance structure to ACOD 2025.

#### *Club Amalgamation Working Group*

The committee has met twice by zoom and has planned the following actions:

- Article in March NZ Dog World re: Club Amalgamation Working Groups scope of work and timetable.
- Club “Health Survey” using short 10min survey monkey poll.
- Scope of work on better club metrics with Database Development Manager
- Investigation of a number of potential club models / club service delivery options:
  - Dogs South Australia “Pro Show Manager Model”
  - 2 Tier Urban / Provincial club model
  - “Hub club” model

#### **Discussion:**

MH updated Executive Council on the planned membership governance consultation tour in April / May. Consultation meetings are planned for Auckland, Hamilton, Rotorua, Palmerston North, Nelson, Christchurch, Timaru, Dunedin, Invercargill. Depending on membership demand, additional meetings can be scheduled in additional provinces.

Both working groups will present discussion papers at ACOD 2024.

**Moved: SM Seconded: LD - Report Received**

#### **REGULATION SUBCOMMITTEE**

Verbal report by Chair: Fiona Hodgson

Committee has regular monthly meetings by zoom.

Current focus on:

- Removing the index from all regulations.
- Proposed ACOD Remit
- Standardisation of regulation changes (use of colours / strikeouts)
- Presentation of proposed changes reports

**Moved: FH Seconded: KM - Report Received**

## 8. GENERAL BUSINESS

### Incorporated Society Act Changes

Director Secretary outlined the comms planned to inform members and clubs of the changes to both the Incorporated Society Act 2022 and the Charities Act 2023:

- Article in March Dog World
- Key links in Dog iE News
- Template docs in Club Tool Kit.

### NDS 2025 Judges

SM/BH to provide recommendations to April E.C. Meeting.

### Show Regulation 1.1

Recommended changes to be reviewed by Regulations Committee before being presented to April E.C. Meeting.

### Health & Safety

KM to work with Linda Ford (Executive Admin) on the Health & Safety Audit of the National Office.

National Event Health & Safety template to be sent to CR/GC.

### JDH

JB working on a set of protocols regarding the Crufts prize which will include travel and accommodation allowances.

### Motion:

**That an accommodation allowance of \$1,000 be paid to the JDH representative at Crufts 2024.**

**Moved: JB Seconded: LD – Carried**

### Ramp Breeds

Breed Standards Committee is reviewing the Ramp Breeds submissions and will report back to Executive Council. Clubs may need to review the number of ramps / tables that they have available for shows.

### **Dog Health Workshop**

Executive Council discussed the application for support from a member to attend Dog Health Workshop run by the International Partnership for Dogs (IPFD) and the Finnish Kennel Club. Executive Council are willing to support the member as long as it can be certain that there are benefits for Dogs NZ and the learnings from the workshop are disseminated to members and breeders.

#### **Motion:**

**That the Director Secretary discuss potential funding support for the member to attend the Dog Health Workshop**

**Moved: JB Seconded: LD – Carried**

### **Website**

To be added to the Meeting Task list as a section heading.

- Executive Council updated protocols to be added to the website.
- Annual E.C. photo on website.
- Correct website tab heading for Code of Conduct to include “Breeder’s.”

### **Life Members Board**

To be updated before April E.C. meeting.

### **Interislander Bookings**

Director Secretary to contact NZ Rail to reestablish Interislander Booking group discount.

<b>9. CHAIRPERSON SUM UP/EVALUATION OF MEETING/NEXT AGENDA ITEMS</b>
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#### **Next Meetings:**

- 27/28 April
- 28 June
- 27 July (Christchurch)
- 28/28 September (Auckland)
- 23/24 November

#### **Leave of Absence:**

- KM has applied for leave of Absence for September Meeting due to Judging Appointment.

BH closed the meeting at 2.45pm on Sunday 25 February 2024.

