

Dogs New Zealand Affiliated Clubs

Benefit Show Protocols (as approved by ACOD 2012 and updated July 2017)

Benefit shows may be granted by the Executive Council of Dogs New Zealand (Dogs NZ) for the purpose of the upkeep of grounds and/or buildings or for specific capital or development projects. The latter must apply to Affiliated All Breed Clubs which do not own their own grounds. In all cases Benefit Shows are granted to enhance the situation of the club receiving the profits of such an event or for the development of Dogs NZ generally.

Affiliated All Breed Clubs which own or operate their own property

- Any Club owning or operating their own property must provide to Dogs NZ proof of ownership/lease arrangement. Documentation need only be provided once and will be held on file by Dogs NZ.
- Notification of the club's one entitled show date must be made no later than 1 July of any given year for the show being held during the following calendar year. This does not exclude such clubs from applying for an additional show when faced with exceptional repairs and maintenance.

Affiliated All Breed Clubs which do not own or operate their own property

Criteria and Application

- Any Affiliated All Breed Club may apply for a Benefit Show.
- A maximum of eight (8) shows in addition to "entitled" shows will be granted in any one (1) calendar year. If there are more than eight (8) applications in any year, each is to be considered on its merits.
- Benefit Shows are not necessarily granted to all or any Clubs applying in any year.
- A Club may make an application to hold a Benefit Show on behalf of a Dogs NZ exhibition centre.

Method of Application

- Annual applications are to be in writing and be made before 1 July each year for the following calendar year.
- Applications will be considered by Executive Council at the first scheduled meeting after 1 July.
- No applications will be accepted after the closing date, with the exception of applications made for emergency funds.
- Applications for shows to be conducted for emergency funds will be considered at any time subject to other criteria being fulfilled.

Projects Considered

- In the case of an emergency application for improvements to land or buildings, the beneficiary club must be the owner or sole right lessee of the ground, venue or building concerned.
- Any application from a club which does not own or operate its own property must be for a defined project, and only one show per project will be allocated.
- A financial plan for the project must accompany the application, showing the percentage of the required funds to be raised by the club, and evidence of fundraising by the club apart from the Benefit Show.
- No retrospective Benefit Shows for completed projects will be granted.

Form of Application

The application must state the following:

- Name of the Club applying
- Details of the project
- Proposed date of the Benefit Show
- Name of any other club affected by that date
- Evidence of fundraising by the applicant

- Details of the % of funds to be raised by the club
- Details of past applications approved and/or declined
- Any other relevant information or submissions
- Annexed to the application must be:
 - A financial plan for the project
 - A budget for the Benefit Show
 - A copy of the clubs latest annual accounts

Executive Councillors

A member of the Executive Council who is a committee member of an applicant affiliated All Breeds Club will not be permitted to speak in support of any application from that Club for a Benefit Show.

Report

Dogs NZ must be notified of the amount raised and proof of application of the money received. This must include an Income & Expenditure Report.

Dogs NZ Properties

All Dogs NZ Property Management Committees will be allocated up to four (4) Benefit Shows per calendar year. These shows are additional to the "entitled" shows and up to eight (8) Benefit Shows available to other clubs upon application.

Other Considerations

- a) Applications must be considered in conjunction with evidence of previous successful Benefit Shows conducted by the applicant club (where applicable)
- b) Consideration of applications and advices for any Benefit Show(s) should include a protective overview of the dates of all Championship Show fixtures four (4) weeks either side of the proposed Benefit Show.
- c) Applications from clubs for an emergency Benefit Show would be considered without the requirement of having to be received by the closing date of standard applications. Emergency Benefit Shows are granted on an exceptional "one-off" basis.
- d) All Benefit Shows must, for preference, use cost neutral judges. Where judges' expenses are paid, these expenses must not exceed the cost of the cheapest airfares available from any New Zealand centre, plus accommodation for the night either side of the show.
- e) All Clubs must supply Dogs NZ with a financial report showing income and expenditure that relates to the show no later than 12 months after the staging of the show or when a subsequent application or notification is lodged.